State of Tennessee County of Robertson

  **Robertson Co. Emergency Communications District (E-911)**

 **Minutes –October 15, 2024**

**2024-10-01 Call to Order**

The Chairman, Bruce Dean, called the meeting to order at 9:01 a.m., at the ECC Building.

**Roll Call -** B. Dean - Present J. Head – Present

 C. Holmes – Present N. Johnson – Present

 C. Gregory – Present J. Ring – Absent, Excused

 F. Stubblefield – Present M. Van Dyke – Absent, Excused

 M. Wilhoit – Present

 **Board Members Present** (7) Board Members Absent (2) Excused (2)

**Others Present:** Dee Dee Perry, Skylar Tackett, Rachael Payne, Jason Pentecost, Gena Hannah, Jeff Glodoski, Charlie Clark, Blake Pierce, Jerry Shannon, Ken Midgett, Robert Lazenby

**2024-10-02 Review Meeting Agenda**

**2024-10-03 Recognize Visitors**

**2024-10-04 Final Approval Discussion for Wills Rd and Atkins Rd Ext**

**Wills Rd:** Dee Dee presented Wills Rd to the board again for final approval of address change. Wills Rd came about because there was a request for an address where there were no numbers available. An address was needed for new construction between 4553 and 4555 Wills Rd. In reviewing the road, other issues were found: 4558 and 4564 share a driveway. 4670 is across from 4675. 4698 is across from 4703. 4556, 4558, 4564 are before 4555. Bruce Dean asked if any visitors were present to ask questions or speak about Wills Rd. Ken Midgett (4613 Wills Rd) stated they were there trying to figure out what was going on with the road. Robert Lazenby (4624 Wills Rd) said the addresses given were towards the south of the road. Ken Midgett listed several neighbors around. Robert Lazenby asked if it just affected some residents or the entire road and asked how it was going to be made right. It was stated it was the whole road that would be readdressed. He asked how it would be handled. Dee Dee stated when present with new construction, they reviewed the roads to see if there were any mistakes or if it could happen again that there were no numbers. When a road is readdressed, there is enough space so that this issue should never arise again. Dee Dee explained a letter would be sent to every resident on the road that gave them the new address that gave them 45 days to change the numbers on the mailbox. She also explained that residents had a year to get their address changed and that offices like utilities, postal service, and other county offices, Google, and mapping services were notified. Ken Midgett asked if it was going to happen, and it was explained that is what the board was currently deciding. Ken Midgett discussed some houses around him where houses have been built on the same driveways. Bruce asked if there was any further discussion. Bruce Dean thanked the residents for attending the meeting. Dee Dee told the citizens there would be a number on the letter and if any questions arise, they would be happy to help. Chad Gregory explained that this road was not the only road with these issues.

Motion made by Mike Wilhoit to approve the readdressing of Wills Rd. Motion was seconded by Chad Gregory.

*Roll Call Vote: N. Johnson – Yes J. Head - Yes*

 *M. Wilhoit - Yes C. Holmes – Yes*

 *F. Stubblefield – Yes J. Ring – Absent, Excused*

 *M. Van Dyke – Absent, Excused B. Head - Yes*

 *C. Gregory - Yes*

 *Vote of: (7) Yes (2) Absent (2) Excused*

**Atkins Rd Ext:** Dee Dee presented Atkins Rd Ext to the board again for final approval. This road came up because when Atkins Rd Ext was not numbered in a new series and just continued in the same range as Atkins Rd, which created confusion about where Atkins Rd ended and Atkins Rd Ext began. Faye Stubblefield asked if Atkins Rd was also part of this and Dee Dee stated Atkins Rd was going to be presented at the next meeting.

Motion made by Chad Gregory to approve the readdressing of Atkins Rd Ext. Motion was seconded by Chance Holmes.

*Roll Call Vote: M. Van Dyke – Absent, Excused F. Stubblefield – Yes*

 *C. Gregory - Yes J. Head – Yes*

 *C. Holmes – Yes N. Johnson – Yes*

 *J. Ring – Absent, Excused B. Dean - Yes*

 *M. Wilhoit - Yes*

 *Vote of: (7) Yes (2) Absent (2) Excused*

**2024-10-05 Review & Approval of September 17, 2024, Minutes**

Minutes reviewed by all the board members at this time. No questions.

Motion made by Mike Wilhoit to approve the September 17, 2024, minutes as reviewed. Motion was seconded by Chad Gregory. No questions, all in favor, motion carried.

**2024-10-06 Review & Approve September 30, 2024 Financial Report**

Financial report reviewed by board members. No questions.

Motion made by Faye Stubblefield to approve September 30, 2024, Financial Report. Motion was seconded by Mike Wilhoit.

*Roll Call Vote: N. Johnson – Yes J. Head - Yes*

 *M. Wilhoit - Yes C. Holmes – Yes*

 *F. Stubblefield – Yes J. Ring – Absent, Excused*

 *M. Van Dyke – Absent, Excused B. Head - Yes*

 *C. Gregory - Yes*

 *Vote of: (7) Yes (2) Absent (2) Excused*

**2024-10-07 Reports from Committees**

**(Rachael)**

1. **Capitalization Policy –** Rachael stated it had been discussed last meeting that the county changed capitalization policy to a $25,000 limit instead of $10,000. Rachael said she did have a copy of that change, and the state was also making some more changes, so once all of that was put out, she would change the policy once instead of doing it several times. One of the changes was individual prices versus the price for the entire group of purchases.
2. **Lightning strike update –** Rachael updated on the lightning strike repairs. All quotes have been received and some repairs have already been completed. The fire alarm system has already been repaired. There is a power supply in the radio room that was destroyed. The security system has mostly been repaired, except for the camera at the gate. The gate/fence still needed to be repaired. The total for the cost estimates was $22,744. Chad Gregory asked if the fire alarm had to be replaced or could be repaired. Rachael stated the panel had to be replaced, but in replacing it, there was some surge protection added, and some added to the box at the fence. She also stated once the gate was repaired, there would be additional surge protection there as well. Hopefully the surge protection will help with any further issues. Chad stated Motorola stated they would do an R56 audit upon project completion and that should help as well. Chad also asked while on the insurance discussion if there was anything else. Rachael stated there was and that a little over a month ago when she came to work and checked the mail, the mailbox fell into her truck (because the pole had rotted into the ground) causing damage to the driver’s side. The quote to fix it was around $1,800. After talking to Bruce about that and filing a police report, it was reported to the insurance company, and they sent a check to have Rachael’s truck repaired. Rachael stated pictures are also available.

**(Dee Dee)**

1. **Highway 431 N –** Dee Dee stated there was an issue that came up on Highway 431 N. 4859 Highway 431 is going to be split into two businesses. The new address would come between 4859 and 4861, and there are no numbers available. She did state there was a fix for the moment if the board pleases. She spoke with Korey at Solid Waste and asked how hard it would be to change that address to allow room for the new address. Korey told her it was very simple, and she just had to notify the state, and it shouldn’t be a problem. Dee Dee presented the other issues on Highway 431 for consideration in this matter also. They are 4451 comes before 4448. 4518, 4522, and 4536 all share a driveway. Chad Gregory stated this driveway was a loop. 4610 is off Padfield Rd and numbered after 5131 Padfield Rd. 4605 comes after 4610, between 4611. 4625 is across from 4625. 4646 is an even number on the odd side of the road. 4856 should be numbered on Hugh Woodard Rd. 4951 is before 4936. 4951 is on the even side of the road. 4952 should be numbered on the odd side of the road. 4967 comes before 4966. 4976 should be numbered on Henson Rd. 6224 should be numbered on Brick School Rd. 6365 should be numbered on Ashburn Rd. 6421 comes before 6420. Several other roads that run off of Highway 431 would also be affected: Highway 41 N, Padfield Rd, Hugh Woodard Rd, Henson Rd, Brick School Rd, Ashburn Rd, Fykes Grove Rd, Murphy St, North Main St (Cedar Hill), and Lowe Ln.

Chad asked if some of the roads that would be affected would be changed because Highway 41 N would have to be changed as well. Chance asked if the choices were that they could either do the temporary fix and move the convenience center address or readdress all of these roads. Rachael stated her concern is that there were already two major highways and Kinneys Rd on hold that stem back to the previous election hold. It would be a major undertaking to complete these roads listed along with the ones that were already on hold. Chad Gregory agreed that it may be too much to try to take on at once with the ones also on hold.

Motion was made by Faye Stubblefield to move the solid waste convenience center for now so the other roads could be taken care of first. Chad Gregory seconded the motion.

*Roll Call Vote: J. Ring – Absent, Excused M. Wilhoit - Yes*

 *F. Stubblefield – Yes N. Johnson – Yes*

 *M. Van Dyke – Absent, Excused C. Gregory - Yes*

 *J. Head - Yes B. Dean - Yes*

 *C. Holmes- Yes*

 *Vote of: (7) Yes (2) Absent (2) Excused*

1. **Gideon Rd –** Dee Dee presented Gideon Rd to the board to be considered for readdressing. This road was prompted by a contractor building a house between 2771 and 2881. The addresses around it don’t match the addresses across the road. Other issues present on this road are 2227 was issued to three houses on one lot. 2295 comes before 2284 and 2286. 2314 should be numbered on E D Williams Rd. 2377 is 19 ft from 2400. 2406 comes just after 2411. 2415 and 2416 come before 2413. 2481 comes before 2480. 2568 comes before 2561. 2602 should be numbered on Bruce Ct. 2627 should be numbered on Hall Rd. 2640 comes before 2639. 2645 comes before 2644. 2754 comes before 2749. 2881 comes between 2818 and 2822. 2881 comes before 2837, 2824, 2826, 2832, 2833, 281, 2851, 2852, 2859, 2863, and 2880. 2837 comes before 2826, 2832, 2833, and 2866. 3054 is numbered on the odd side of the road. Other roads affected by changing Gideon Rd: Hall Rd, New Hall Rd, Bruce Ct, and E D Williams Rd.

Chad asked what happened on this road. Dee Dee stated she looked in the road file and could not figure out how it was so messed up. Gena stated when she went out and drove the road, there were several hoses that were changed into duplexes or triplexes, and they had no idea. Dee Dee stated there is better communication now and it should not happen again that houses are divided without them knowing. Bruce asked again how this road came about. Dee Dee stated the new house would add to the issue that is out of sequence. Bruce asked how three houses got issued the same address. Dee Dee stated there was nothing in the file showing when or how the addresses were issued.

Motion made by Chad Gregory to readdress Gideon Rd. Motion was seconded by Faye Stubblefield.

*Roll Call Vote: M. Wilhoit - Yes F. Stubblefield – Yes*

 *J. Ring – Absent, Excused N. Johnson – Yes*

 *C. Gregory - Yes C. Holmes – Yes*

 *M. Van Dyke – Absent, Excused B. Head - Yes*

 *J. Head - Yes*

 *Vote of: (7) Yes (2) Absent (2) Excused*

**(Jason)**

Jason presented the board with updated call numbers and department numbers for the previous month. Chad Gregory asked what the lower numbers was due to. Jason stated he wasn’t sure. Rachael stated we believe there is still some issues with the reporting software. Rachael stated the TECB had recently sent out an email asking if anyone was having issues and he got several emails listing several issues. Rachael stated she didn’t know what was being done, but the TECB was aware of the issues.

**(Skylar)**

Skylar stated the roof should be done within the next week. The company is out of East Tennessee, so the floods put them behind. Skylar stated lighting repairs to the gate and camera were in the shipping process.

**2024-10-08 Old Business**

None

**2024-10-09 New Business**

Charlie Clark stated a date to go live with Motorola on the 4th or 5th. The tower crews are supposed to be coming out to remove old equipment and asked if they were getting recycled or what was going to happen to them. He stated he did not know who would make that decision since they were jointly owned. Charlie stated if they could be recycled it would make sense to go into the fund for repairs. Chad stated there was a difference for Motorola whether they got recycled or hauled away. Chad stated it would have to be figured out how to surplus them and by what entity. Jason Head stated Motorola needed to contact the city and county to figure out what to do.

Faye stated the EOC committee would meet 10/28/24 at 6:00 pm and all board members were invited to attend.

**2024-10-10 Adjournment**

 Meeting adjourned by the Chairman, Bruce Dean at 9:38 am.

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Chairman, Bruce Dean Secretary, Nancy Johnson

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Typist, Rachael Payne