State of Tennessee County of Robertson

  **Robertson Co. Emergency Communications District (E-911)**

 **Minutes – May 20, 2025**

**2025-05-01 Call to Order**

The Chairman, Bruce Dean, called the meeting to order at 9:01 a.m., at Springfield City Hall.

**Roll Call -** B. Dean - Present J. Head – Present

 C. Holmes – Absent, Excused N. Johnson – Absent, Excused

 C. Gregory – Present J. Ring – Absent, Excused

 F. Stubblefield – Present M. Van Dyke – Present

 M. Wilhoit – Present

 **Board Members Present** (6) Board Members Absent (3) Excused (3)

**Others Present:** Dee Dee Perry, Skylar Tackett, Rachael Payne, Jason Pentecost, Gena Hannah, Jeff Glodoski, Madison Burnett, Charlie Clark, Sam Lamberth

**2025-05-02 Review Meeting Agenda**

**2025-05-03 Recognize Visitors**

**2025-05-04 Final Discussion for Meredith Dr and Saddleview Dr**

Dee Dee presented Meredith Dr and Saddleview Dr for final discussion. The issue is that two subdivisions have been connected, at the request of the City of White House, and 911 Addressing was not notified of this intention when the plats were submitted for approval In October 2024. After the previous month’s meeting, Dee Dee reached out to Ceagus Clark, Director of Planning and Codes at the City of White House. In a return email, he stated connectivity is something they strongly support in White House because it provides a better avenue for public safety and that breaking the connection would represent a departure from the adopted approach to street design and neighborhood integration. Ceagus could not be present at the meeting due to previous commitments. Dee Dee was asked by the board how many houses it would affect, and she stated it was approximately 6-8 homes, to which Sam Lamberth agreed to. Dee Dee asked how long they had been there, and he indicated they had been there about two years.. There was discussion with the board that there could not be one street with two different names, as that would only cause confusion for responders.

Motion made by Faye Stubblefield to approve renaming Meredith Dr to Saddleview Dr and changing the numbers to fall in range. Motion was seconded by Mike Wilhoit.

*Roll Call Vote: J. Head – Yes M. Van Dyke - Yes*

 *C. Holmes – Absent, Excused M. Wilhoit– Yes*

 *J. Ring – Absent, Excused B. Dean – Yes*

 *N. Johnson – Absent, Excused C. Gregory - Yes*

 *F. Stubblefield - Yes*

*Vote of: (6) Yes (3) Absent (3) Excused*

**2025-05-05 Review & Approval of April 15, 2025, Minutes**

Minutes reviewed by all the board members at this time.

Motion made by Chad Gregory to approve the April 15, 2025, minutes. Motion was seconded by Faye Stubblefield. No questions, all in favor, motion carried.

**2025-05-06 Review & Approve April 30, 2025, Financial Report**

Financial report reviewed by board members. No questions.

Motion made by Faye Stubblefield to approve April 30, 2025, Financial Report. Motion was seconded by Chad Gregory

*Roll Call Vote: N. Johnson – Absent, Excused M. Van Dyke– Yes*

 *M. Wilhoit– Yes F. Stubblefield - Yes*

 *J. Head - Yes C. Gregory – Yes*

 *C. Holmes – Absent, Excused B. Dean - Yes*

 *J. Ring – Absent, Excused*

 *Vote of: (6) Yes (3) Absent (3) Excused*

**2025-05-07 Reports from Committees**

**(Rachael)**

1. **Budget –** Rachael stated she had made a couple of changes to the budget that was presented last month. Line item 333-4413, Licenses and Fees was increased due to a request of different modules within Rapid SOS, a program already used in dispatch. Rachael stated in order to increase this line, she moved money from 334-4431, 335-4333, 499-4246, 513-5241, and 524-4418. She explained the changes in Rapid SOS that she was requesting. One was a module that was an Analytics program. This program would hopefully help with reporting as it currently stands and give more accurate numbers as to the number of calls being received. There was another module called the Communicator Module that would real-time transcribe and translate 911 calls. Rachael stated this would be extremely helpful to the dispatchers, especially when there is a language barrier and the translation lines are taking longer and longer to answer and get the information. She stated there were two more modules that could also be helpful, GIS, which would store the map online inside the Rapid SOS program and it could be accessed from anywhere with internet connection. The other was an AI program that could take alarm calls without the dispatcher having to ever speak to the alarm company. It was asked how much the other modules would cost, and Rachael stated the GIS module was listed at $11,381.04 per year, and the AI module was listed at $5,690.52 per year. It was stated that all of the modules could be useful to the dispatchers, and all modules should be budgeted.

Motion made by Jason Head to approve the budget and add the subscription of all four Rapid SOS modules. Motion was seconded by Mike Wilhoit.

 *Roll Call Vote: M. Wilhoit – Yes M. Van Dyke- Yes*

 *J. Head – Yes N. Johnson – Absent, Excused*

 *C. Gregory - Yes C. Holmes – Absent, Excused*

 *F. Stubblefield – Yes B. Dean – Yes*

 *J. Ring – Absent, Excused*

 *Vote of: (6) Yes (3) Absent (3) Excused*

1. **Generator –** Rachael updated everyone on the generator. She stated the ATS had been ordered, and the price on that was $11, 838.00. This price does not include shipping, which will have to be determined at the time it ships. The lead time is approximately 5-7 weeks. Rachael stated she also had a quote from an electrician, that was located on state contract SWC 700, Advent Electric. A technician came out to evaluate the job and the quote for the work to install the new ATS is $7,610.00.

**(Jason)**

Jason presented the board with updated call numbers and department numbers for the previous month.

**(Skylar)**

No updates.

**(Dee Dee)**

1. **Hickory Dr –** This was a problem presented to Addressing by Dispatch. There is a Hickory Dr in Coopertown and a Hickory Dr in Springfield. Both roads have Springfield mailing addresses and have ranges in the 2000’s. For the Hickory Dr in Coopertown, there are no other roads affected. The issues on this road are that 2019 has two driveways and one comes before 2018, the other comes after 2022. For Hickory Dr in Springfield, the other roads affected are Beechwood Dr and Hardy Dr. Issues on this road are that 2322 Hickory Dr should be numbered on Beechwood Dr. 2501 Hickory Dr comes before 2500. 2503 comes before 2502. 2504 is across from 2507. 2507 comes before 2506. 2509 comes before 2508. 2516 is next door to 2600. 2515 and 2601 should be numbered on Hardy Dr. Chad Gregory stated there were clearly more issues that would be solved by changing the addresses on the Hickory Dr in Springfield City Limits.

Motion made by Faye Stubblefield to readdress the Hickory Dr in Springfield city limits. Motion was seconded by Chad Gregory.

*Roll Call Vote: F. Stubblefield – Yes J. Ring– Absent, Excused*

 *N. Johnson – Absent, Excused C. Holmes – Absent, Excused*

 *M. Wilhoit – Yes C. Gregory – Yes*

 *M. Van Dyke – Yes B. Dean – Yes*

 *J. Head – Yes*

 *Vote of: (6) Yes (3) Absent (3) Excused*

1. **Bruce Ct –** This road came about due to the readdressing of Gideon Rd. Issues found were that 2602 Gideon Rd should be addressed on Bruce Ct. 6667 and 6671 Bruce Ct should have even numbers. Currently all numbers on Bruce Ct are odd numbers on both sides of the road.

Motion made by Chad Gregory to readdress Bruce Ct. Motion was seconded by Mike Wilhoit.

*Roll Call Vote: J. Ring – Absent, Excused J. Head - Yes*

 *C. Gregrory – Yes M. Wilhoit - Yes*

 *N. Johnson – Absent, Excused C. Holmes – Absent, Excused*

 *F. Stubblefield - Yes B. Dean – Yes*

 *M. Van Dyke - Yes*

 *Vote of: (6) Yes (3) Absent (3) Excused*

1. **E D Williams Rd –** This road came about due to changing Gideon Rd. 2314 Gideon Rd should be numbered on E D Williams Rd. 6534 E D Williams Rd moved their driveway after the address was issued. 6641 and 6620 share a driveway. Also, the spacing issues around this area do not allow for many numbers and there is a 78-acre tract. 6647 should have an even number.

Motion made by Mike Wilhoit to readdress E D Williams Rd. Motion was seconded by Chad Gregory.

*Roll Call Vote: M. Van Dyke – Yes C. Holmes – Absent, Excused*

 *C. Gregory – Yes M. Wilhoit – Absent, Excused*

 *F. Stubblefield - Yes J. Ring – Absent, Excused*

 *J. Head – Yes B. Dean - Yes*

 *N. Johnson – Absent, Excused*

 *Vote of: (6) Yes (3) Absent (3) Excused*

1. **Hall Rd –** This road also came about due to the change of Gideon Rd. Issues found on this road are 2627 Gideon Rd should be numbered on Hall Rd. 6736 Hall Rd is using A and B on separate structures. 6736 is next door to 6742. 6761 using same address for two different structures, one residential and one commercial. 6923 comes before 6920. 6935 comes before 6930. 6947 comes before 6938. Separate commercial and residential structures use the same address and 7130, 7138, and 7144 share a driveway. 7250 is across from 7255. 7271 and 7279 share a driveway. 7341 is across from 7364 and next door to 7367. 2858 New Hall should be numbered on Hall Rd.

Motion made by Faye Stubblefield to readdress Hall Rd. Motion was seconded by Mike Wilhoit.

*Roll Call Vote: N. Johnson – Absent, Excused M. Van Dyke– Yes*

 *M. Wilhoit– Yes F. Stubblefield - Yes*

 *J. Head - Yes C. Gregory – Yes*

 *C. Holmes – Absent, Excused B. Dean - Yes*

 *J. Ring – Absent, Excused*

 *Vote of: (6) Yes (3) Absent (3) Excused*

1. **Bill Moss Rd –** This road came about due to the request of addresses. There is only one number available for use. The acreage on the North has been subdivided and there are two tracts left to address. Address numbers will not be able to be kept in line due to addressing from previous years. The area to the south has a 15-acre parcel with approximately 1000 feet of road frontage between 7949 and 7953. There are not enough numbers available. Other issues were that 7728 should be numbere don Pleasant Grove Rd. 7739 comes before 7734. 7770 comes before 7769. 7775 is across from 7778. 7782 comes before 7779. 7786 comes before 7785.

Motion made by Faye Stubblefield to readdress Bill Moss Rd. Motion was seconded by Chad Gregory.

*Roll Call Vote: J. Head – Yes M. Van Dyke - Yes*

 *C. Holmes – Absent, Excused M. Wilhoit– Yes*

 *J. Ring – Absent, Excused B. Dean – Yes*

 *N. Johnson – Absent, Excused C. Gregory - Yes*

 *F. Stubblefield - Yes*

*Vote of: (6) Yes (3) Absent (3) Excused*

1. **Pleasant Grove Rd –** This road came about because of changes to Bill Moss Rd. 3314 should be numbered on Pinson Ln. 3323 comes before 3322. 3347 was numbered sharing a drive with 3351. It now has a separate drive. 3410 and 3414 are across from 3403, 3405, and 3407. 3431 comes before 3424. 3441 comes before 3436. 3451 comes before 3452. 3479 is across from 3504 and next door to 3509. 3530 comes before 3525 and is across from 3523. 3553 and 3561 share a driveway. 3583 and 3603 share a driveway. 3640 is before 3639. 3762 was moved after it was address, causing the address to be out of line from 3759, which is across the street. 3853, 3863, 3859, and 3867 all share a driveway. 4095 comes before 4072, 4078, and 4086. 4103 comes before 4100. 4122 is across from 4125.

Motion made by Mike Wilhoit to readdress Pleasant Grove Rd. Motion was seconded by Michael Van Dyke.

*Roll Call Vote: M. Wilhoit – Yes M. Van Dyke- Yes*

 *J. Head – Yes N. Johnson – Absent, Excused*

 *C. Gregory - Yes C. Holmes – Absent, Excused*

 *F. Stubblefield – Yes B. Dean – Yes*

 *J. Ring – Absent, Excused*

 *Vote of: (6) Yes (3) Absent (3) Excused*

1. **Pinson Ln –** This road came about due to changes to Pleasant Grove Rd. 3314 Pleasant Grove Rd should be numbered on Pinson Ln. The other issue is spacing because address numbers available do not line up with undeveloped acreage, which will cause an issue in the future.

Motion made by Chad Gregory to readdress Pinson Ln. Motion was seconded by Mike Wilhoit.

*Roll Call Vote: F. Stubblefield – Yes J. Ring– Absent, Excused*

 *N. Johnson – Absent, Excused C. Holmes – Absent, Excused*

 *M. Wilhoit – Yes C. Gregory – Yes*

 *M. Van Dyke – Yes B. Dean – Yes*

 *J. Head – Yes*

 *Vote of: (6) Yes (3) Absent (3) Excused*

1. **Bedwell Dr –** This road came about due to changes on Fisher Dr. Issues found on this road are that 107 and 109 Fisher Dr should be numbered on Bedwell Dr. 4003 comes before 4002. When this subdivision was numbered prior to construction, there was no consideration given to there being two 25-foot easements that connect to a 157-acre tract. The acreage is no owned by a developer and the only other road frontage would require a bridge. There is a lot of room for development in the area, and there would be no numbers to be issued.

Motion made by Faye Stubblefield to readdress Bedwell Dr. Motion was seconded by Chad Gregory.

*Roll Call Vote: J. Ring – Absent, Excused J. Head - Yes*

 *C. Gregrory – Yes M. Wilhoit - Yes*

 *N. Johnson – Absent, Excused C. Holmes – Absent, Excused*

 *F. Stubblefield - Yes B. Dean – Yes*

 *M. Van Dyke - Yes*

 *Vote of: (6) Yes (3) Absent (3) Excused*

1. **5119 & 5129 Starks Rd –** The address of 5119 was issued 8/18/22. It was addressed between 5124 and 5127. The property has changed hands since the address was issued. The new owners plant to build a house and sell it. 5129 needs to be voided prior to construction due to a possible new driveway location and to correct a numbering issue. The new owners of 5129 plan to build a house and sell it. There are currently no houses on these lots, and these address changes would not affect any residents, just voiding and reissuing addresses to get them in line with the rest of the road. It will not require readdressing Starks Rd as a whole.

Motion was mad by Michael Van Dyke to void and reissue addresses for 5119 and 5129 Starks Rd. Motion was seconded by Chad Gregory.

*Roll Call Vote: M. Van Dyke – Yes C. Holmes – Absent, Excused*

 *C. Gregory – Yes M. Wilhoit – Absent, Excused*

 *F. Stubblefield - Yes J. Ring – Absent, Excused*

 *J. Head – Yes B. Dean - Yes*

 *N. Johnson – Absent, Excused*

 *Vote of: (6) Yes (3) Absent (3) Excused*

**2025-05-08 Old Business**

Faye Stubblefield mentioned that the County Commission had recognized the dispatchers as first responders in the last meeting and she was proud of that. She also mentioned the EOC committee had been meeting and having discussions for a while now. She stated it was time for the 911 Board to start making some decisions about whether they were going to be involved, and to what extent. She mentioned there had been discussion about moving a primary dispatch to the EOC and making the current building a backup. Jason Head and Michael Van Dyke stated the building currently housing dispatch was only built in 2010, so it didn’t make sense to abandon a building so new. Rachael stated that was only part of the discussion and that there had also been discussion about having a backup center inside the EOC or building something new entirely to house addressing and making a basement that could house a backup center. Rachael stated her only concern in the matter was having a backup center, no matter what that entailed or what decision was made. She emphasized that having somewhere to go if something happened to the current building was important. She stated no decisions have been made either by the county about how to proceed and everything was still in the discussion mode. Rachael stated she could start advising all the board members about meetings in case they wanted to attend. Faye did also state that at this time no decisions have been made, just discussion, and hopefully the county would move forward with the project.

**2025-05-09 New Business**

Rachael mentioned that with the new budget year, she would likely be presenting the purchase of new consoles (desks) for the dispatch area. She mentioned that the ones currently in dispatch had been in place before the consolidation and were purchased in the 2007-2008 area. She stated the keyboard trays had started collapsing, and even though parts had been purchased to repair them, the furniture had been remodeled since then and the parts did not fit exactly correct. She stated she felt the current consoles would be appropriate for a backup center since they would not be used daily, but not for daily use. She stated the consoles she had been looking at were approximately $200,000. Michael Van Dyke suggested she present the information at the next meeting since there was money left in the current budget.

**2025-05-10 Adjournment**

 Meeting adjourned by the Chairman, Bruce Dean at 10:14 am.

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Chairman, Bruce Dean Secretary, Nancy Johnson

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Typist, Rachael Payne