State of Tennessee County of Robertson

  **Robertson Co. Emergency Communications District (E-911)**

 **Minutes – January 21, 2025**

**2025-01-01 Call to Order**

The Chairman, Bruce Dean, called the meeting to order at 9:00 a.m., at the ECC Building.

**Roll Call -** B. Dean - Present J. Head – Present (arrived at 9:07 a.m.)

 C. Holmes – Present N. Johnson – Absent, Excused

 C. Gregory – Present J. Ring – Absent, Excused

 F. Stubblefield – Present M. Van Dyke – Present

 M. Wilhoit – Present

 **Board Members Present** (7) Board Members Absent (2) Excused (2)

**Others Present:** Dee Dee Perry, Skylar Tackett, Rachael Payne, Jason Pentecost, Gena Hannah, Jeff Glodoski, Blake Pierce, Madison Burnett, Charlie Clark, Jerry Shannon, Pattie Farmer, Jennifer James, Douglas James, Eva Mae Holland, Doug Thain, William Roberts, Janice Troupe, Dorothy Monsorno, Randall Mayes, Sanford Aydlett

**2025-01-02 Review Meeting Agenda**

**2025-01-03 Recognize Visitors**

**2025-01-04 Final Approval Discussion for Chambliss Rd, Atkins Rd, Mt. Sharon Rd**

**Chambliss Rd. -** Dee Dee presented Kinneys Rd to the board for final approval. Issues that were found on Kinneys Rd are that 100-205 Kinneys Rd starts at 5th Ave W and end at the address range of 4611 Kinneys Rd in the city of Springfield. Kinneys Rd then starts again at 1800 intersection of Bell Cross Rd in Adams and 4611 Kinneys Rd in Springfield. 109 comes before 108, 111 comes before 110, 113 comes before 112. 4601 comes before 4572. 9056 shares a drive with 3615. 4014 and 4015 Fawn Dr should be addressed on Kinneys Rd. 9763 and 9765 are next door to 3434 and 3422 Kinneys Rd. 3413 comes before 3408 and next door to 9896. 3365 should be addressed on Heritage Hills Dr. 3167 is across from 3172. 2829 is next to 11856. 2750, 2764, and 2758 share a driveway. 2753 comes before 2750. 2764 comes before 2759. 2746 comes before 2737. 2725 is across from and before 2722. 2607 comes before 2606. 2606 and 2607 come before 2603. 2220 is next door to 14863. Dee Dee also stated that the city of Adams had a resolution in 2018 that stated Cedar Hill Rd would be addressed as Kinneys Rd, so all addresses on Cedar Hill Rd would change to Kinneys Rd. This was done before the hold because of elections and new policies. There is also a list of addresses that were assigned prior to the policy change: 15336, 9028, 9763, 9765, 9910, 10111, 3226, 2948, 4105, 14526, 14863, 15614, 16309, 16345, and 223 Cedar Hill Rd. Roads that could also be affected by changing Kinneys Rd are Port Royal Access Rd, Cedar Hill Rd, and Gabriel Dr. Dee Dee stated they had to do some digging to try and find information on Gabriel Dr. Registrar of Deeds, Planning and Zoning, and the Highway Department were all contact. No departments knew where that name came from. There is no sign, and it appears to just be a dirt road, so it should technically be a driveway. Bruce Dean asked if anyone was present from Kinneys Rd and would like to speak. Pattie Farmer, who lives at 4015 Fawn Dr stated she did not want to put her mailbox on Kinneys Rd. She stated Baggett’s farm equipment would come through and knock it down. She also stated itw was dangerous to try and cross Kinneys Rd to get to the mailbox. She stated her address was labeled in front of her house just like everyone on Fawn Dr. She stated she was not concerned about a number change, just the moving of the mailbox. Jennifer James, who lives at 3434 Kinneys Rd, stated she owned a business (real estate) and asked if there was a reimbursement for businesses to change the address. She was advised there was not. Faye asked if Kinneys Rd changed if the resident on Fawn Dr would have to move her mailbox. Dee Dee stated that was a decision for the post office to make about where the mailbox was placed.

Motion made by Mike Wilhoit to approve the readdressing of Kinneys Rd. Motion was seconded by Chad Gregory.

*Roll Call Vote: N. Johnson – Absent, Excused J. Head – Abstained (due to late arrival)*

 *M. Wilhoit – Yes C. Holmes– Yes*

 *F. Stubblefield - Yes J. Ring – Absent, Excused*

 *M. Van Dyke – Yes B. Dean - Yes*

 *C. Gregory - Yes*

 *Vote of: (6) Yes (2) Absent (2) Excused (1)Abstain*

**Gideon Rd. –** Dee Dee presented Gideon Rd to the board final approval. Issues for Gideon Rd were 2227 was issued to three houses on one lot. 2295 comes before 2284 and 2286. 2314 should be addressed on E D Williams Rd. 2377 is approximately 19 feet from 2400. 2416 comes before 2413. 2481 cines before 2480. 2602 should be addressed on Bruce Ct. 2645 comes before 2644. 2837 comes before 2826, 2832, 2833, and 2866. Roads that could possibly be affected by changing Gideon Rd are Hall Rd, New Hall Rd, Bruce Ct, and E D Williams Rd. Dee Dee stated the reason for this road to be presented was that there was a request for a new address, and it was in an area where there were already a lot of issues. She stated issuing a new address would just add to the pre-existing problem. Bruce Dean asked if anyone was present from Gideon Rd and would like to speak. Randall Mayes, who lives at 6735 Hall Rd stated he lived at the corner of Hall Rd and Gideon Rd. He asked if he would have to change his address. Gena asked where his driveway was, and he stated on Hall Rd. He stated 2613 is the house next door to him. Dee Dee stated she would look at the map for his address. Dee Dee stated the house across from this resident would have to change. She stated if the neighbor has to be changed, and something happened in the future that one resident would have to change twice. She explained it was better to only have to change once. Doug Thain, who lives at 2782 Gideon Rd stated his address was not one listed and asked if it was the whole street, or just the ones with issues. He was advised it would be the entire road. Dorothy Monsorno, who lives at 2256 Gideon Rd, asked if all of Gideon Rd was going to be changed. Dee Dee stated that yes it would, and it would be different numbers than are currently assigned on Gideon Rd. Dorothy stated she was 95 years old and did not know how she was going to make those changes. Dee Dee informed her of all the departments that are contacted by addressing upon an address change. She told the resident if she needed extra copies of the letter, those could be provided. Dorothy asked if she would be notified by mail, and she was informed by Dee Dee that she would. She also asked if she had to show both addresses on her mailbox. Dee Dee explained she would get a letter with a date of when the mailbox would be changed and that she has a year to change her address with the post office. She was concerned about Medicare. Dee Dee stated her husband also had to go through this and they told him all he needed to do was call and change the address with them. Dee Dee explained that years ago when the addresses were done, they were often done by volunteers because they only had a small time frame. She stated that there was no equipment used, and it was just a person estimating what the distance was. She stated the county was growing so quickly, and there were no numbers available or there was mess from how the addresses were issued years ago. Dee Dee explained the new number range would be completely different than anything that is currently on the road. She also stated if residents noticed a problem after the change, she would be happy to contact the regional post office to try and work with them to get the issue corrected. Dorothy stated they already had issues with the mail carrier delivering mail to where it should be.

Motion made by Faye Stubblefield to approve the readdressing of Gideon Rd Motion was seconded by Chance Holmes.

*Roll Call Vote: M. Van Dyke – Yes F. Stubblefield – Yes*

 *C. Gregory - Yes J. Head – Yes*

 *C. Holmes – Yes N. Johnson – Absent, Excused*

 *J. Ring – Absent, Excued B. Dean - Yes*

 *M. Wilhoit - Yes*

 *Vote of: (7) Yes (2) Absent (2) Excused*

**2025-01-05 Review & Approval of December 17, 2024 Minutes**

Minutes reviewed by all the board members at this time.

Motion made by Chad Gregory to approve the December 17, 2024, minutes as reviewed. Motion was seconded by Mike Wilhoit. No questions, all in favor, motion carried.

**2025-01-06 Review & Approve December 31, 2024 Financial Report**

Financial report reviewed by board members. No questions.

Motion made by Mike Van Dyke to approve December 31, 2024, Financial Report. Motion was seconded by Faye Stubblefield.

*Roll Call Vote: N. Johnson – Absent, Excused J. Head – Yes*

 *M. Wilhoit – Yes C. Holmes– Yes*

 *F. Stubblefield - Yes J. Ring – Absent, Excused*

 *M. Van Dyke – Yes B. Dean - Yes*

 *C. Gregory - Yes*

 *Vote of: (7) Yes (2) Absent (2) Excused*

**2025-01-07 Reports from Committees**

**(Rachael)**

1. **Generator Issues -** Rachael stated the generator did the weekly test on the previous day, and it did not turn off. She stated Jason went back and tried to swap back to utility power several times with no success. ESSE was contacted and arrived around 4:00 p.m. After trying to get the switch back to utility power several ways, the technician was unsuccessful. The technician stated he felt the switch needed to be replaced. Rachael reminded the board that the same issue happened the year prior when it got so cold, and the parts were ordered to try and make some repairs. The parts were ordered from Cummins, who cancelled the order in October because they no longer made those parts. According to ESSE, they were not notified when the order was cancelled. Rachael stated she is waiting on a quote from ESSE to replace the switch. Rachael stated she spoke with Blake Pierce (EMA) earlier in the day, and he is going to try and get a backup generator on the day that the switch is replaced so dispatch can remain functional. It was explained to ESSE that the center could not go down during the replacement. The technician from ESSE stated they would do that and electrician teams would also have to be present. Rachael stated right now the generator would have to be turned on manually, which is extremely dangerous, until the switch could be replaced so it needed to be done as soon as possible. Michael Van Dyke asked if there was anything else that needed to be replaced while the generator is down, and Rachael stated not that was known at this time. Chad Gregory asked about planning to have a connection put in for the situation of having to replace the generator or something like this again, a backup was already in place. Rachael stated ESSE had been asked about the connection before and they did not do that, so it would take some research to figure out who does that and if it could be done. Jason explained the electric lines would be tied together with the temporary generator and put them on the floor until the switch could be replaced. Mike Wilhoit asked who did the installation of another connection. Rachael stated she didn’t know, and Skylar stated he had talked to some electricians in the past and nobody that we used locally did that. Jason Head asked if a budget transfer would be necessary, and Rachael stated more than likely because of the money that had already been spent during the year on the other projects (roof, radios, CAM server, recorder, etc). Jason Head stated if it was going to be an emergency purchase, it needed to be done and a budget transfer could be completed once the cost was determined.

Motion was made by Jason Head to approve the emergency purchase to repair the generator and present a budget transfer to the board once the cost was determined. Motion was seconded by Chad Gregory.

*Roll Call Vote: N. Johnson – Absent, Excused J. Head – Yes*

 *M. Wilhoit – Yes C. Holmes– Yes*

 *F. Stubblefield - Yes J. Ring – Absent, Excused*

 *M. Van Dyke – Yes B. Dean - Yes*

 *C. Gregory - Yes*

 *Vote of: (7) Yes (2) Absent (2) Excused*

**(Jason)**

Jason presented the board with updated call numbers and department numbers for the previous month. Jason Head stated that was quite a difference and asked if there had been some research to find the discrepancies. Jason stated the problem had been reported, and Rachael stated it was a problem across the state that the numbers were not correct. Jason Head stated call numbers for his department were down, and that is not showing the growth that we all know is present. Jason Head requested some research be done to see where the discrepancies were and if there was a way to correct them. Faye Stubblefield asked if these numbers were used for billing, and Rachael stated those numbers came out of CAD and the number of calls being answered were just for informational purposes.

**(Skylar)**

No updates.

**(Dee Dee)**

1. **S Pawnee Dr –** Dee Dee stated there was a request for a new address on S Pawnee Dr between 527 and 529, and there is not a number available. Issues found on S Pawnee Dr were 303 comes before 302. 305 comes before 304. 311 is next door to 401. 501, 503, 505, 507, 509, 511 come before 500. 502 and 504 are across from 515 and after 503, 507, 509, 511, and 515. 506 is across from 517 and comes after 507, 509, 511, 515. 508 is a cross from 519 ad comes after odd numbers 509-519. 510 is across from 521 and after 511-521. 512 is across from 523 and after 515-521. 516 is across from 527 and comes after 517-523. 518 is across from 529 and comes after 519-529. 520 is across from 529 and comes after 521-529. 534 is next door to 520. Bruce Dean asked if N Pawnee Dr had also been looked at, and Dee Dee stated it had not. Dee Dee stated no other roads in the subdivision would be affected by this change. Chad Gregory said it might be easier to do anything in the subdivision that needed it at the same time. He stated he felt S Pawnee needed to be moved forward since there was a pending request, but the other roads needed to be looked at as well.

Motion made by Chad Gregory to readdress S Pawnee Dr. and check N Pawnee to see if anything needed to change there. Motion was seconded by Chance Holmes.

*Roll Call Vote: M. Van Dyke – Yes F. Stubblefield – Yes*

 *C. Gregory - Yes J. Head – Yes*

 *C. Holmes – Yes N. Johnson – Absent, Excused*

 *J. Ring – Absent, Excued B. Dean - Yes*

 *M. Wilhoit - Yes*

 *Vote of: (7) Yes (2) Absent (2) Excused*

**2025-01-08 Old Business**

Chad Gregory stated there was still the issue of the radio maintenance and who was going to handle that. Mayor Vogle asked if each city needed to designate someone. Jason Head stated that was not an issue for the 911 Board, to which Chad agreed. Jason Head stated the county would need to discuss it and figure out as solution. Mayor Vogle stated if he needed to hire someone and create a position, he needed to go to the budget committee. He requested Chad to be at the budget meeting. Chad stated Motorola was trying to get him to sign off on the project, but there were some items that needed to be cleaned up and taken care of first.

**2025-01-09 New Business**

**2025-01-10 Adjournment**

 Meeting adjourned by the Chairman, Bruce Dean at 9:47 am.

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Chairman, Bruce Dean Secretary, Nancy Johnson

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Typist, Rachael Payne