State of Tennessee County of Robertson

 Springfield-Robertson Co. Emergency Communications District (E-911)

 Minutes of November 15, 2022

**2022-11-01 Call to Order**

The regular scheduled meeting was called to order by the Chairman, Bruce Dean at 9:00 a.m.

**Roll Call** - B. Dean – Present J. Head – Absent, Excused

 C. Holmes – Absent, Excused N. Johnson – Absent, Excused

 G. Martin – Present J. Ring – Present

 F. Stubblefield- Present M. VanDyke – Present

 M. Wilhoit – Present

 (6) Present (3) Absent (3) Excused

**Others Present**: Chad Gregory, Mayor Billy Vogle, Commissioner Martin Morgan, Richard Head, Skylar Tackett, Dee Dee Perry, Mayor Becca Werner, Rachael Payne, and Jason Pentecost

**2022-10-02 Review Meeting Agenda**

**2022-10-03 Recognize Visitors**

**2022-10-04 Review & Approval-Minutes of October 18, 2022**

October 18, 2022 minutes are being reviewed by the board at this time. Motion was made by Mike Wilhoit to approve the minutes as reviewed. Motion was seconded by Faye Stubblefield. No roll call vote was done. All members were in favor with no questions. Motion carried and minutes were approved.

**2022-10-05 Review & Approval-Financial Report of October 30, 2022**

Board members are reviewing the October 30 Financial Report. Faye Stubblefield made the motion to approve the October Financial Report. Motion was seconded by Mike Wilhoit.

Roll Call Vote: M. Van Dyke – Yes M. Wilhoit – Yes

 G. Martin – Yes N. Johnson – Absent, Excused

 C. Holmes – Absent, Excused J. Head – Absent, Excused

 J. Ring – Yes B. Dean - Yes

 F. Stubblefield - Yes

 Vote of: (6) Yes (3) Absent (3) Excused

**2022-10-06 Reports from Committees**

1. **Rachael Payne-911 Director**
2. Rachael told the board about the Section 130 distribution from the Tennessee Emergency Communications Board, totaling $139,604. She stated this money is currently not budgeted.
3. Rachael mentioned that at the previous board meeting held by the TECB in October, there was a presentation from the Comptroller’s Office and TML regarding how districts are being financed from different counties and cities. Rachael asked Mayor Becca Werner to speak about the information since she was part of the committee. Mayor Werner stated that there was no uniformity through the state about how districts are financed and they were working towards trying to come up with something a little more uniform. Rachael mentioned the TECB had called a special meeting to discuss the matter on December 13th, 2022. She stated she would send out further details to the board members when it becomes available in the event they wanted to watch the meeting.
4. Rachael invited all present to the Holiday Party being held at the center December 3rd at 5pm.
5. Rachael brought up the agreements with the cities for 911 to continue addressing roads. She mentioned at this time the district has agreements/resolutions from Coopertown, White House, Springfield, and Robertson County. During this discussion, Rachael mentioned a new issue that had arisen in White House on Mount Vernon Ct. Rachael asked Dee Dee Perry to speak on the White House issue. Dee Dee explained that the Mt Vernon apartments had new owners, who re-named the apartments to “The Flats at Wilkinson” and started using the address of 300 Wilkinson Ln. Dee Dee stated she could not find any paperwork showing that this address was ever assigned to these apartments. Dee Dee provided several printouts to the board members showing where the apartment complex listed the address on their sign and a layout of the apartments. She explained that Mount Vernon Ct was a private drive that was addressed in the late 80’s – early 90’s and it had two sets of apartments on it, Mount Vernon and Washington Square. Mount Vernon apartments had always used apartment number and Mount Vernon Ct (ex: 5 Mount Vernon Ct) and Washington Square had always used 200’s on Mount Vernon Ct (ex: 209 Mount Vernon Ct). The Board Members asked Dee Dee what options were available. She stated that the office could use the original address assigned (101 Mount Vernon Ct) or the whole drive could be re-numbered. Faye Stubblefield made a motion to have the office change to the address it should be, 101 Mount Vernon Ct. Michael Van Dyke seconded the motion.

Roll Call Vote: J. Ring – Yes M. Wilhoit – Yes

 F. Stubblefield – Yes N Johnson – Absent, Excused

 M. Van Dyke – Yes G. Martin – Yes

 J. Head – Abstain B. Dean – Yes

 C. Holmes – Absent, Excused

\*note- Jason Head abstained due to coming into the meeting partially through this discussion. He arrived at 9:15 am.

Vote of: (6) Yes (1) Abstain (2)Absent (2)Excused

1. Rachael then brought up for discussion the list of roads that had been previously presented to the board that were waiting on resolutions/agreements from cities and a new policy. She stated there are resolutions on file for some of the cities with roads on this list. There was some discussion about whether the roads met the current policy on when to re-address. Rachael stated each road on the list had been reviewed and did meet that policy. Faye Stubblefield made a motion to allow 911 Addressing to begin the process of re-addressing those roads. Jim Ring seconded the motion.

Roll Call Vote: M. Van Dyke – Yes M. Wilhoit – Yes

 G. Martin – Yes N. Johnson – Absent, Excused

 C. Holmes – Absent, Excused J. Head – Yes

 J. Ring – Yes B. Dean – Yes

 F. Stubblefield – Yes

 Vote of: (7) Yes (2) Absent (2) Excused

1. **Jason Pentecost – Assistant 911 Director**
2. Jason presented the total number of calls for the month, indicating an increase of total calls (911 and Admin) of 839.
3. Jason gave an update on the progress of changing AT&T POTS lines to VOIP lines. He stated the process has been started, but there have been some communication issues for AT&T and understanding what is trying to be done. Jason stated work would continue on this issue.

**2022-10-07 Old Business**

No old business to discuss.

**2022-10-08 New Business**

 No new business to discuss

**2022-10-09 Adjournment**

**Meeting adjourned at 9:35 a.m.**

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Chairman, Bruce Dean Sec., Treas., Gwen Martin

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Typist, Rachael Payne