**State of Tennessee**   **County of Robertson**

 Robertson County Emergency Communications District (E-911)

 Minutes of November 21, 2023

**2023-11-01 Call to Order**

The 911 Board meeting was called to order by the Chairman, Bruce Dean at 9:00 a.m. at the ECC building.

***Roll Call*** *– B. Dean – Present J. Head – Present*

 *C. Holmes – Absent – Excused N. Johnson – Absent*

 *G. Martin – Resigned 10/23 J. Ring – Present*

 *F. Stubblefield – Present M. VanDyke – Present*

 *M. Wilhoit – Present*

 *Present – (6) Absent – (2) (2) Excused (1) Resigned*

**Others Present:** Chad Gregory, Dee Dee Perry, Skylar Tackett, Jason Pentecost, Rachael Payne, Charlie Clark, SFD-Joe Boland, Cathy Lowe.

**2023-11-02 Review Meeting Agenda**

**2023-11-03 Recognize Visitors**

**2023-11-04 Review & Approve Minutes of 10-17-2023**

Chairman, Bruce Dean asked the board members to review the minutes. Motion was made by Michael Van Dyke to approve the 10-17-2023 minutes. Motion was seconded by Mike Wilhoit. No questions, all in favor, motion carried.

**2023-11-05 Review & Approve Financial Report 10-31-2023**

The board reviewing the October 2023 Financial Report from County Finance Office. Motion made by Mike Wilhoit to approve the October 2023 financial report. Motion was seconded by Jim Ring.

 *Roll Call Vote: J. Ring – Yes F. Stubblefield – Yes*

 *M. Van Dyke – Yes J. Head – Yes*

 *C. Holmes, Absent M. Wilhoit – Yes*

 *N. Johnson – Absent G. Martin – Resigned 10-2023*

 *B. Dean – Yes*

 *Vote of: (6) Yes (2) Absent (2) Excused (1) Resigned*

**2023-11-06 Reports from Committees**

1. **Rachael Payne, 911 Director**
2. Rachael mentioned that John L. Patterson letters have been mailed to residents. It will be brought before the 911 Board next month.
3. ECB Funds – we received $182,481.00. Rachael mentioned that some of this can be used for the following: New Chairs for Training Room – Resurface the parking lot - and other minor things mentioned at previous board meetings.
4. Rachael asked all the board about the cover letter mentioned at the October 2023 Board Meeting. Jason Head said that when the resident receives the 2 letters it can be confusing.
5. Notice of Potential Address Change
6. Information about the potential need for a private drive
7. NEW-Cover Letter
8. **Jason Pentecost, Ass’t. Director**
9. Jason presented the 2022-2023 total of 911 Calls – Admin. Calls – Text 911

He mentioned 911 Calls were down, Admin. Lines down. Jason said he would get with ECATS people because of the IP-FLEX change, could be an issue with software. Rachael said this will be checked into. Rachael also explained to the board that the IP- Flex Lines billed when installed. She said they were not up and running until 3 months later, she is still working with them on this.

1. **Skylar Tackett, IT Technician** (nothing at this time)

**2023-11-07 Old Business**

1. Michael Van Dyke asked if there are any updates on the Radio’s. Chad Gregory said they were planning on testing in October and November, but they were running behind. Chad said the microwave equipment we are still waiting on, invoice was delayed in getting out.

Radio Equipment is at the Hillcrest Tower site.

MCA has the radio equipment for Cross Plains Tower site.

The portables and mobiles were still short around 150.

Chad mentioned hopefully we will not have any weather issues.

Michael Van Dyke asked about the generator for the Cross Plains Tower site. Chad said someone higher up will have to make the decision on what to do about the generator. The generator will be around $25,000.00-$30,000.00.

**2023-11-08 New Business**

1. **Faye Stubblefield** asked about the replacement for Gwen Martin on the board.

Motion was made to nominate Chad Gregory to the 911 Board. This motion was deferred until December 2023 board meeting. Faye Stubblefield said she would get with County Mayor, Billy Vogle and get clarification.

1. **Chairman, Bruce Dean** asked Faye Stubblefield if she would be willing to be the 911-Board treasurer. She said she would. Motion was made by Michael Van Dyke to nominate 911 Board Member, Faye Stubblefield as the 911 Board treasurer. Motion was seconded by Jim Ring.

*Roll Call Vote: M. Van Dyke – Yes G. Martin – Resigned 10-2023*

 *C. Holmes – Absent J. Ring – Yes*

 *F. Stubblefield – Yes (last vote) M. Wilhoit – Yes*

 *N. Johnson – Absent J. Head – Yes*

 *B. Dean – Yes*

*Vote of: (6) Yes (2) Absent (1) Resigned*

**2023-11-09 Adjournment**

Chairman, Bruce Dean asked for motion to adjourn, all said adjourn. Meeting adjourned at 9:37 a.m.

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Chairman, Bruce Dean

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Typist, Cathy Lowe

CCL:cl

Cc: Copy in Minutes Book

 911-Board