**State of Tennessee County of Robertson**

 **Robertson County Emergency Communications District E-911**

 **Minutes of October 17, 2023**

**2023-10-01 Call To Order**

Roll Call: B. Dean – Absent, Excused J. Head – Present

 C. Holmes – Present N. Johnson – Present

 G. Martin – Absent, Resigned J. Ring – Absent, Excused

 F. Stubblefield – Present M. Van Dyke – Present

 M. Wilhoit – Present

 Present: (6) Absent: (3) Excused : (3)

**2023-10-02 Review Meeting Agenda**

**2023-10-03 Recognize Visitors**

**2023-10-04 Review & Approve Minutes (10-17-23)**

**Vice-Chairman, Jason Head** asking all the board to review the minutes. No Questions. Motion made by Michael Van dyke to approve the 09-19-2023 Minutes. Motion was seconded by Chance Holmes. No questions, all in favor, motion carried.

**2023-10-05 Review & Approve Financial Report (10-31-23)**

All board members reviewing the 09-30-23 financial report. Motion made by Faye Stubblefield to approve the financial report. Motion seconded by Mike Wilhoit.

**Roll Call Vote:** M. Van Dyke – Yes G. Martin – Absent

 C. Holmes – Yes J. Ring – Absent

 F. Stubblefield – Yes M. Wilhoit – Yes

 N. Johnson – Yes J. Head – Yes

 B. Dean – Absent

 Vote of: (6) Yes (3) Absent (3) Excused

**2023-10-06 Reports from other Committees**

1. **Rachael Payne, 911-Director (updates)**
2. **OPS-15/Addressing & Road Naming & OPS-16/Addressing A Private Drive –** Rachael said that she, Jason and Mike W. had a meeting with Dee Dee Perry and Gena Hannah on

9-20-23, to make some changes to the above policies. All the board are reviewing them. Motion was made by Mike Wilhoit to approve the changes that were made to the policies. Motion was seconded by Chance Holmes.

Roll Call Vote: M. Van Dyke – Yes G. Martin – Absent

 C. Holmes – Yes J. Ring – Absent

 F. Stubblefield – Yes M. Wilhoit – Yes

 N. Johnson \_ Yes J. Head – Yes

 B. Dean – Absent

 Vote of: (6) Yes (3) Absent (3) Excused

1. Rachael mentioned sending a letter to residents that qualified under current policy for a private drive when initial letters were sent out inviting them to the meeting for a potential change. Rachael presented a letter to the board that she had drafted addressing this issue. It would offer the residents the option of going ahead and changing now while changes were being made. It also presents the option of getting a newly re-numbered address on the current road, with the understanding that if any more houses or businesses were added they would need to change at that point. Mike Wilhoit made the motion to go ahead and send letters out. Motion was seconded by Faye Stubblefield.

 **Roll Call Vote**: M. Van Dyke – Yes G. Martin – Absent

 C. Holmes – Yes J. Ring – Absent

 F. Stubblefield – Yes M. Wilhoit – Yes

 N. Johnson – Yes J. Head – Yes

 B. Dean – Absent

 Vote of: (6) Yes (3) Absent (3) Excused

Jason Head mentioned the letter needs more information about the potential need for a “Private Dr.” Jason Head mentioned a cover letter with private drive information, and present to the board at next meeting.

1. **Letter for Cities –** Rachael gave the board a letter from Chairman, Bruce Dean to review to go to all municipalities. This letter confronts some of the issues addressing is having with certain municipalities issuing addresses that have not been approved by addressing.
2. **Jason Pentecost –** Presented the board with the % of 911 Calls – Admin. Calls & Text 911 for 2022-2023.
3. **Skylar Tackett – IP-Flex Lines –** Skylar said as of last week they are up and going. Cell Phone calls are staying about the same.

**2023-10-07 Old Business**

Faye Stubblefield mentioned the re-addressing of Highway 76-E & Highway 49-E. Dee Dee Perry stated they are coming up soon.

**2023-10-08 New Business**

Jason Head, Vice Chairman presented to the board Mrs. Gwen Martin’s resignation letter. The board said to discuss further at the next board meeting.

Michael Van Dyke mentioned that the parking lot at the ECC needs to be re-surfaced. Rachael said she would work on this. Rachael also mentioned that tree trimming and other issues are not being done. It was suggested to maybe look for another vendor for mowing, etc.

**2023-10-09 Adjournment**

Nancy Johnson made motion to adjourn, all in favor adjourned.

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Vice-Chairman, Jason Head Sec.Treas., Gwen Martin

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Typist, Cathy Lowe