

**Robertson Co. Emergency Communications District (E-911)**

**Minutes of August 15, 2023**

**2023-08-01 Call to Order**

The regular scheduled 911 board meeting was called to order by the Chairman, Bruce Dean at 9:00 a.m. at the ECC.

<b>Roll Call Vote:</b> B. Dean - Present	J. Head - Present
C. Holmes - Present	N. Johnson - Present
G. Martin - Present	J. Ring - Present
F. Stubblefield - Present	M. VanDyke - Present
M. Wilhoit - Present	

Total Present - 9                  Absent - 0

**Others Present:** Mike Cooper, PVF – Blake Pierce, EMA – Co. Mayor, Billy Vogle – Brent Dyer, RCEMS – Jeff Glodoski, SFD – Tyler Haley, CPD – Chad Gregory – Charlie Clark, RCSO – Skylar Tackett, Rachael Payne, Jason Pentecost, Dee Dee Perry, Cathy Lowe.

**2023-058-02 Recognize Visitors**

At this time Bruce Dean mentioned we have two roads for board for approval. Rachael Payne, 911-Director asked GIS-Coord., Dee Dee Perry to explain the addressing issues with these roads.

1. Catholic Church Rd. – Dee Dee Perry explained to the board the issues with the present addresses on Catholic Church Rd. Residents Present were:
  - \*\*Shaun McCamant – at 3404-Catholic Church Rd.
  - \*\*Kevin Martin – at 3644-Catholic Church Rd.

Motion was made by Mike Wilhoit to re-address Catholic Church Rd. Motion was seconded by Faye Stubblefield.

Roll Call Vote: J. Ring - Yes  
 M. VanDyke - Yes  
 C. Holmes - Yes  
 N. Johnson - Yes  
 B. Dean - Yes  
 F. Stubblefield - Yes  
 J. Head - No  
 M. Wilhoit - Yes  
 G. Martin = Yes

Vote Of: (8) Yes (1) No

2. Osborne Rd. - Dee Dee Perry explaining the addressing issues that needed to be corrected on Osborne Rd. Questions asked.  
Resident Present: \*\*Mr. John Sulliovan, at 2652-Osborne Rd.  
 Motion made by Faye Stubblefield to approve re-addressing of Osborne Rd. Motion was seconded by Nancy Johnson.

Roll Call Vote: N. Johnson - Yes  
 F. Stubblefield - Yes  
 G. Martin - Yes  
 C. Holmes - Yes  
 B. Dean - Yes  
 M. Wilhoit - Yes  
 M. VanDyke - Yes  
 J. Head - No  
 J. Ring - Yes

Vote of: (8) Yes (1) No

**2023-08-03 - Review and Approve July 18, 2023 Minutes**

Bruce Dean asked all the board to review the July 18, 2023 minutes at this time. No questions. Motion was made Mike Wilhoit to accept the minutes as reviewed. Motion was seconded by Chance Holmes. All in favor, motion carried.

**2023-08-04      Review and Approve June & July 2023 Financial Report**

Board reviewing the June & July Financial Reports. Michale Van Dyke asked why 2023-2024 Budget amounts had not been entered on July 2023 report. Rachael said they had been sent to our Finance Acct.

Motion was made by Michael VanDyke to approve the June 2023 Financial Report, and to table the July 2023 report until next board meeting so that 2023-2024 Budget amounts could be added. Motion seconded by Nancy Johnson.

Roll Call Vote: M. Wilhoit - Yes

J. Ring - Yes

G. Martin - Yes

M. VanDyke - Yes

J. Head - Yes

F. Stubblefield - Yes

N. Johnson - Yes

C. Holmes - Yes

B. Dean - Yes

Vote of: (9) Yes      (Unanimous)

**2023-08-05      Other Reports**

1. Rachael Payne, 911 Director - updates
  - a. Interlocal Agreement - Rachael said that all agreements have been signed and all paid, except Greenbrier City. Greenbrier reached out to Rachael and said payment was delayed.
  - b. Air Unit - The total for the new unit, attempted fixes, and temporary units was approximately \$16,000.00.
  - c. Publix/White House - Rachael said that she had spoken with Bruce Dean on this issue, Highway 76 E has already had some new addresses assigned, but the whole road has not yet been changed over. Publix wanted to keep an old (3) digit number for their address at this time. They were informed that when the re-addressing resumed on Highway 76 E, that they would have to change their address then.

D. OPS-15 Addressing Policy - Some corrections were made to the policy as follows:

II. Addressing

B. Addressing Determination

5. Dead end roads will be addressed with the lowest number beginning off the main intersecting road to allow for potential future growth at the dead end of the road.

C. Address Changes

2. A new address/address change will not be issued in the case of a new construction on a lot that has already been assigned an address. The new structure will use the address that has been assigned to the lot previously, provided the road is not in the process of being re-addressed for other issues that already exist. A new construction built on a previously addressed lot will not prompt the re-addressing of an entire road. (ex: there is a house at 1234 Main St. The residents tear down the existing house and rebuild. If no other addressing issues are present, the newly constructed house will use the previously issued address of 1234 Main St.).

Motion made by Faye Stubblefield to approve the corrections made to: OPS-15 - Addressing & Road Naming Policy. Motion was seconded by Mike Wilhoit.

Roll Call Vote: M. VanDyke - Yes

G. Martin - Yes

C. Holmes - Yes

J. Ring - Yes

F. Stubblefield - Yes

M. Wilhoit - Yes

N. Johnson - Yes

J. Head - Yes

B. Dean - Yes

Vote of: (9) Yes (Unanimous)

2. Jason Pentecost, Ass't. Director – updates
  - a. Jason went over the calls for service for July 2022 and July 2023. Increase from last year.
  
3. Skylar Tackett – Nothing at this time.

**2023-08-06      Old Business**

1. Chad Gregory – Radio Update

Chad told the board that tower crews hanging lines and antennas today. Motorola crews and MCA getting equipment to install.

**2023-08-07      New Business**

None

**2023-08-08      Adjournment**

Bruce Dean said, meeting adjourned at this time. (9:45 a.m.).



Chairman, Bruce Dean



Sec., Treas., Gwen Martin



Typist, Cathy Lowe

