State of Tennessee County of Robertson

**Springfield-Robertson Co. Emergency Communications District (E-911)**

*Minutes of August 16, 2022*

**2022-08-01 Call to Order**

Regular scheduled board meeting was called to order by the Chairman, Bruce Dean at 9:00 a.m., at the ECC.

Roll Call – J. Head – Present C. Holmes – Present

N. Johnson – Present G. Martin – Present

J. Ring – Present F. Stubblefield – Present

M. Van Dyke – Present M. Wilhoit – Present

B. Dean – Present

Board Members: (9) Present (0) Absent

**Others Present**: Rachael Payne, Jason Pentecost, Skylar Tackett, Amanda Siegal, Dee Dee Perry,

Madison Burnett, Tyler Haley, Richard Head, Chad Gregory, Cathy Lowe.

**2022-08-02 Review & Approve June 21, 2022 Minutes**

All board members reviewing the minutes. Jason Head asked if there could be a more standard way to present the minutes to the board. Motion made by Faye Stubblefield to approve the June 21, 2022 minutes with Jason Head’s suggestion for new changes. Motion was seconded by Chance Holmes. No roll call vote, all in favor, no other questions, motion carried.

**2022-08-03 Review & Approve June 2022 Financial Report**

Bruce asked all the board to look over the June 2022 Financial Report. Motion made by Chance Holmes to approve June 2022 Financial Report. Motion was seconded by Nancy Johnson.

Roll Call Vote: J. Ring – Yes F. Stubblefield – Yes

M. Van Dyke – Yes J. Head – Yes

C. Holmes – Yes M. Wilhoit – Yes

N. Johnson – Yes G. Martin – Yes

B. Dean – Yes

Vote of: (9) Yes (0) Absent

**2022-08-03 Review & Approve July 2022 Financial Report**

Chairman, Bruce Dean asked all board members to look over the July 2022 Financial Report. Motion was made by Mike Wilhoit to approve the July 2022 Financial Report. Motion was seconded by Michael Van Dyke.

Roll call Vote: M. Wilhoit – Yes J. Ring – Yes

G. Martin – Yes M. Van Dyke – Yes

J. Head – Yes F. Stubblefield – Yes

N. Johnson – Yes C. Holmes – Yes

B. dean – Yes

Vote of: (9) Yes (0) Absent

**2022-08-04 Reports from Committees**

1. **Rachael Payne, 911 Director (updates)**
2. Rachael stated she got renewal quotes for building insurance. The insurance is going up due to lightning strike claims. The insurance company suggested changing the deductible from $500.00 to $1,000.00 which would lower the premium approximately $3,600. Due to cancellation of meeting last month, Rachael spoke with Bruce who had her go ahead and make that change and said to mention it at the next meeting.
3. Rachael stated dispatchers will be using a new program called Prepared Live. This allows the callers to send a live video feed on calls after a link is sent. It can also help verify location and receive pictures. A policy will be coming next meeting for that program.
4. Interlocal Agreement- All agencies have signed now.
5. Rachael stated that Clyde sent out the letter to all municipalities for resolutions to allow 911 Addressing to have the authority to address all roads in the cities as well as the county.
6. Leak from Back-Flow – Leak has been repaired on the back flow preventer, which caused a small mold issue. We will be seeking someone to take care of the mold.
7. Ass’t. Director, Jason Pentecost went over the 911 Calls for June/July 2022.

**2022-08-05 Old Business**

1. Addressing – Bruce had a copy of the OPS-15 Addressing & Road Naming Policy

(with corrections)

Michael Van Dyke suggested before any changes were made to roads the policy would need to be approved first. Bruce asked if they wanted to approve the policy after some modifications were made in the example sent to the board members. The board decided to take more time to look over those changes. Jason Head stated that all roads to be re-addressed be brought to the 911 Director, then the 911 Director will present to the board. Jason Head suggested a pamphlet be sent out to all residents. It was stated that the NENA Standards needed to be in the Addressing Policy.

1. Radios - Amanda Seigal with EMA told the 911 Board that the total cost will be

$7,449,988 million for county part. The State Dept. of Safety & Commerce will give $1,044,966 million to county project. The cities total is $1,036,000.00. County portion $5.2 million. The end date for contract is September 30, 2022.

**2022-08-06 New Business**

N/A

**2022-08-07 Adjournment**

911 meeting adjourned at 9:46 a.m.

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Chairman, Bruce Dean Sec.,Treas., Gwen Martin

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Typist, Cathy Lowe