State of Tennessee County of Robertson

 Springfield-Robertson Co. Emergency Communications District (E-911)

 Minutes of May 17, 2022

**2022-05-01 Call to Order**

The regular scheduled meeting was called to order by the Chairman, Bruce Dean at 9:00 a.m. at the Emergency Communications Center.

**Roll Call** – J. Head – Present C. Holmes – Present

 N. Johnson – Present G. Martin – Absent, excused

 J. Ring – Present F. Stubblefield – Present

 M. Van Dyke – Present M. Wilhoit – Present

 B. Dean – Present

 (8) Present (1) Absent (1) Excused

**Others Present**: Chad Gregory, Madison Burnett, Amanda Siegel, Billy Vogle, Richard Head, Jason Pentecost, Rachael Payne, Skylar Tackett, Cathy Lowe.

**2022-05-02 Review Meeting Agenda**

**2022-05-03 Recognize Visitors**

**2022-05-04 Review and Approve April 19, 2022 Minutes**

All the board reviewing the minutes, correction to be made by Jason Head on 4-19-22 minutes as follows: (under h) of Rachael’s updates, she stated they will start work on the “roof” not rood on May 9th. Motion was made by Michael Van Dyke to approve with the correction of spelling to be made as stated above. Motion was seconded by Faye Stubblefield. No roll call, all in favor, motion carried.

**2022-05-05 Review and Approve April 2022 Financial Report**

The board reviewing the report for April 2022. Motion was made by Faye Stubblefield to accept the April 2022 Financial Report. Motion was seconded by Nancy Johnson.

*Roll Call Vote: M. Van Dyke – Yes G. Martin – Absent, excused*

 *C. Holmes – Yes J. Ring – Yes*

 *F. Stubblefield – Yes M. Wilhoit – Yes*

 *N. Johnson – Yes J. Head – Yes*

 *B. Dean – Yes*

 *Vote Of: (8) Yes (1) Absent (1) Excused*

**2022-05-06 Reports from Committees**

**911-Director, Rachael Payne (updates)**

1. **Carpet Installation –** is moving forward………….
2. **Budget Amendments**

On May 17, 2022

**Decrease Revenue**

46990-5006 TECB Grants and Reimbursements304,445

**TOTAL (304,445)**

**Increase Revenue**

46990-3020 TCA Section 7-86-130 Receipts 304,445

46990-3020 TCA Section 7-86-130 Receipts 69,429

**TOTAL 373,874**

**Decreased Retained Earnings**

32160 Retained Earnings 120,000

**TOTAL (120,000)**

**Increase Expenditures**

335-4333 Maintenance & Repair-Building 189,429

**TOTAL 189,429**

**Note: Amendment corrections for 2021-2022 Budget Year.**

Motion made by Mike Wilhoit to approve the May 17, 2022 Budget Amendments for 2021-2022 Year. Motion was seconded by Nancy Johnson.

*Roll Call Vote: M. Wilhoit – Yes J. Ring – Yes*

 *G. Martin – Absent, excused*

 *M. Van Dyke – Yes J. Head – Yes*

 *F. Stubblefield – Yes N. Johnson – Yes*

 *C. Holmes – Yes B. Dean – Yes*

 *Vote of: (8) Yes (1) Absent (1) Excused*

1. **Interlocal Dispatch Agreement** – Clyde has all numbers and sending it out.
2. **2022-2023 Budget Presented** – Rachael presented the 2022-2023 Budget

to the board for review and approve. Motion made by Michael Van
Dyke to approve the 2022-2023 Budget as presented. Motion was seconded by Jim Ring.

*Roll Call Vote: J. Ring – Yes F. Stubblefield – Yes*

 *M. Van Dyke – Yes J. Head – Yes*

 *C. Holmes – Yes M. Wilhoit – Yes*

 *N. Johnson – Yes G. Martin -Absent, excused*

 *B. Dean – Yes*

 *Vote of: (8) Yes (1) Absent (1) Excused*

1. ECC Roof – Skylar reported there was a change order done, they are asking for an extra $6,100.00 from original bid price. Price was 134,000.00 to #140,000.00, (the increase was for labor to remove the bleed on side of the building it was taking more than they anticipated to remove, they are physically having to grind it off the building instead of pressure washing and acid). WTI & Tremco are doing the work. Jason Head made suggestion to see if they will split the cost of the $6,100.00. The board asked Rachael to negotiate with TMI & Tremco.

**2022-05-07 Old Business**

1. **911-Addressing –** Bruce Dean talked with Clyde Richert, 911 Attorney and CTAS -Wesley Robertson and Kevin Lowery, all papers will go to Rachael & Jason.
2. **Radio Updates –** EMA, Amanda Siegal presented update on radios. 911 Consoles and Radios are in the contract price of $7,743,751.00. There are 942 radios within the county, added to the contract is 212-Radios for Springfield City, 7-Consoles, 1- additional Microwave Station, Install & Programming, included in contract price.

**Amanda Stated we only have 90 days to come on board…**……………

Amanda mentioned keeping the VHF-Paging Repeater System as a back-up. Chad spoke up and said Motorola has a new switch system (that State is working on).

Mike Wilhoit stated if we kept old radio system on current towers as a back-up for the new system, and you had a catastrophic failure, all radio systems would fail. Mike Wilhoit asked if old radio system was kept, and smaller cities chose NOT to migrate to Motorola, what would happen? Jason Head said that’s a 911 Board decision. Mike Wilhoit said 911 does not own the system.

Amanda stated paging is currently on 155.235, we can order 200 pagers for $200,000.00 will be on the counties tab to move digital paging system to TACN. (this is a separate project).

Program Manager – updates will be done automatically by Motorola, this will be paid for by the users of the system, (Amanda is still working on getting pricing for Motorola to manage programming or training someone local, a suggestion was made to do this at later date. Amanda stated to all that she needs this signed and sent back by August 7, 2022.

Chad stated that the State Motorola Maintenance on our towers would be approximately $178,000.00 a year.

* + 1. **New Business**

Faye Stubblefield mentioned a concern from a resident, about a wreck he had been involved in on his road named Dot Rd. He told her that KY. responded to his wreck which was in Robertson Co. Mrs. Stubblefield told him she would check on this, and about getting it resolved. Mayor Billy Vogle stated that the Robertson Co. Highway Dept. would have to get this started. Mayor, Vogle said he had already talked with Delvin Hester, Highway Superintendent to maybe get the road changed to Dot Rd TN and Dot Rd. KY.

* + 1. **Adjournment**

Meeting was adjourned at 10:11 a.m.

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Chairman, Bruce Dean Sec., Treas., Gwen Martin

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Typist, Cathy Lowe