State of Tennessee County of Robertson

Robertson County Emergency Communications District (E-911)

*Minutes of March 15, 2022*

**2022-03-01 Call to Order**

The regular scheduled 911 board meeting was called to order by the Chairman, Bruce Dean at 9:00 a.m., at the Emergency Communications Center.

**Roll Call** – *J. Head – Absent, Excused C. Holmes – Present*

*N. Johnson – Absent, Excused G. Martin – Present*

*J. Ring – Present F. Stubblefield – Present*

*M. Van Dyke – Present M. Wilhoit – Present*

*B. Dean – Present*

*(7) Present (2) Absent (2) Excused*

**Others Present**: Chad Gregory, Madison Burnett, Richard Head, Mayor-Billy Vogle, Becca Warner, Tyler Haley, Rachael Payne, Jason Pentecost, Skylar Tackett, Dee Dee Perry, Cathy Lowe.

**2022-03-02 Review Meeting Agenda**

**2022-03-03 Recognize Visitors**

**2022-03-04 Review & Approve February 15, 2022 – Minutes**

The board reviewing the February 2022 minutes. Mike Wilhoit asked a question about the motion that Jason Head made, he said the motion should also reflect to not re-address Highway 76 E as well. Several board members said they did not recall him saying that. Motion left as typed. Motion made by Faye Stubblefield to accept the minutes as presented. Motion was seconded by Chance Holmes.

All in favor, no more questions, motion carried.

**2022-03-05 Review & Approval of Financial Report Feb. 28, 2022**.

The Report being reviewed by the board. No questions. Motion made by Michael Van Dyke to approve the Feb. 2022 Financial Report. Motion was seconded by Mike Wilhoit.

*Roll Call: M. Wilhoit, Yes J. Ring – Yes*

*G. Martin – Yes M. Vann Dyke – Yes J. Head – Absent F. Stubblefield – Yes*

*N. Johnson – Absent C. Holmes – Yes*

*B. Dean – Yes*

*Vote of: (7) Yes (2) Absent (2) Excused*

**2022-03-06 Reports from Committees**

**911 Director, Rachael Payne – Updates**

1. **(911) Texting** – Testing all completed with wireless carriers. Rachael said we need to publicize, it is up and running, we have had a few calls.
2. **Dispatch Employment** – Rachael explained to the board that a (10 year) dispatcher quit. Two dispatchers are still in training, they should be ready in May.
3. **Jason Pentecost** gave an update on the % of calls for Feb. 2022.
4. **Dee Dee Perry – 911-GIS Mapping Coordinator** presented options with the NENA – Standards for NG-911. Dee Dee presented aerial shots for the board members to see while she explained the addressing issues on Highway 76 E, Highway 41-S, Memorial Blvd., Tom Austin Hwy. She explained that a lot of businesses could be addressed on a side street, where the initial drive comes off. Questions were asked from several board members, and addressing standards were explained. Mike Wilhoit stated that when 911 was established, the County and the City of Springfield were the only Resolution papers that we had for legal purposes. Mike Wilhoit said that we need to have letters or resolution from all other cities giving the Robertson Co. Emergency Communications District the authority to do addressing within their city municipalities.

**Becca Warner, Coopertown Mayor** asked about the NENA – Standards and if they were in our Policies. Cathy Lowe presented the OPS-15 Addressing and Road Naming Policy to Mike Wilhoit and he said this paperwork needs to go to Clyde to be updated.

**911-Chairman, Bruce Dean** will contact Clyde Richert, 911 Attorney to help update the OPS-15 – Addressing and Road Naming Policy.

**2022-03-07 Old Business**

**Radio’s – Jason Pentecost** said Motorola will be here today at 911 Center to do a site walk. Chad Gregory mentioned that meetings are scheduled to meet with Fire Depts. on March 30th and April 07, 2022.

Sheriff, Michael Van Dyke presented the board with paperwork for Director and Ass’t. Director salaries. Discussion from several board members. Michael Van Dyke said that the Thomson Burris study was not completed. Motion made by Mike Wilhoit to go ahead with figures that Michael had presented for 911-Director and 911-Ass’t. Director. Motion was seconded by Jim Ring.

*Roll Call Vote: J. Ring – Yes F. Stubblefield- Yes*

*M. Van Dyke – Yes J. Head – Absent, excused*

*C. Holmes – Yes M. Wilhoit – Yes*

*N. Johnson – Absent, excused G. Martin – Yes*

*B. Dean – Yes*

*Vote Of: (7) Yes (2) Absent (2) Excused*

**2022-03-08 New Business**

Chad Gregory mentioned that TACN will be at our next 911 board meeting to answer any questions.

**2022-03-09 Adjournment**

Bruce Dean asked for a motion to adjourn, all in favor meeting adjourned at

9:50 a.m.

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Chairman, Bruce Dean Sec., Treas., Gwen Martin

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Typist, Cathy Lowe