State of Tennessee County of Robertson

 Springfield-Robertson Co. Emergency Communications District (E-911)

 Minutes of January 18, 2022

**2022-01-01 Call to Order**

The regular scheduled 911 board meeting was called to order by the Chairman, Bruce Dean at 9:00 a.m., same place.

**Roll Call:** Jason Head – Present Chance Holmes – Absent, other meeting

 Nancy Johnson – Absent, Orlinda Gwen Martin – Absent, at Dr.

 J. Ring – Present Faye Stubblefield – Absent, texted

 Michael Van Dyke – Present Mike Wilhoit – Present

 Bruce Dean – Present

 Board Members Present (5) (4) Absent (4) Excused

Others Present: Chad Gregory, Skylar Tackett, Jason Pentecost, Rachael Payne, Madison Burnett, Cathy Lowe.

**2022-01-02 Review Meeting Agenda**

**2022-01-03 Recognize Visitors**

**2022-01-04 Review & Approval of November 16, 2021 (911 Minutes)**

At this time the 911 Board are reviewing the November 16, 2021 minutes. Motion made by Mike Wilhoit to accept the minutes as reviewed. Motion was seconded by Jason Head. All in favor, no questions, motion carried.

**2022-01-05 Review & Approval of 11-30-2021 Financial Report**

All board members reviewing the Financial Report. Motion waw made by Michael Van Dyke to approve the 11-30-2021 Financial Report. Motion was seconded by Mike Wilhoit.

Roll Call Vote: J. Head – Yes C. Holmes – Absent

 N. Johnson – Absent G. Martin – Absent

 J. Ring – Yes F. Stubblefield – Absent

 M. Van Dyke – Yes M. Wilhoit – Yes

 B. Dean – Yes

 Vote Of: (5) Yes (4) Absent (4) Excused

* + 1. **Reports from Committees**
1. 911-Director – Rachael Payne (updates)

1. **2021 CFS** - MTAS-CTAS – Report attached with minutes
2. Dispatchers – for 2022-2023 Budget Year

Rachael asked for another dispatcher position to cover Nicole’s (national guard until 9-2022). Rachael said that RC Law and EMS needs are wearing dispatchers out.

Rachael said there are 4-Positions open, with 2 – in training.

Motion was made by Mike Wilhoit to add an additional position now in 2021-2022 Budget; then add another position in the 2022-2023 Budget. Motion was seconded by Jason Head.

Roll call Vote: J. Head – Yes C. Holmes – Absent

 N. Johnson – Absent G. Martin – Absent

 J. Ring – Yes F. Stubblefield – Absent

 M. Van Dyke – Yes M. Wilhoit – Yes B. Dean – Yes

 Vote Of: (5) Yes (4) Absent (4) Excused

1. **Auditors** – Blankenship CPA Group, LLC will be here at the February 2022 to present

 2021-Audit.

1. We have been approved for direct access to **TDOT cameras**. We will be purchasing a monitor to hang on the wall so those can be displayed. The cameras are on I-65…
2. **Rachael spoke with Adams Mayor, Wayne Evans –** about Adams getting tornado sirens. He asked if dispatch could set them off like Springfield. Rachael said there would have to be some discussion. He stated they were just in preliminary stages at this point. Rachael and Jason recommended here be some type of agreement that all agencies who want sirens with dispatch intervention should have the same rules as Springfield and preferably be on the same system so there wouldn’t have to be several different consoles in dispatch that would have to take up room and be tested/used. Mention of talking with Springfield to change the tests day if there is inclement weather. If not they will go on like they always have.
3. **Skylar Tackett** – This is some repairs that need to be done on the stone around the top of the building. Caulking between the stones is old and rotted and is causing leaks, which causes the stone to crack. If the caulking is not replaced, the stones will eventually crumble and then be replaced. Roof Warranty is also up in 2024-2025 budget year and that will have to be taken care of as well. This cost will be transferred out of Retained Earnings.

Motion was made by Jason Head to go ahead with process as soon as we can. Motion was seconded by Mike Wilhoit. Question asked, what line item will funds come out of, Rachael said Retained Earnings.

Roll Call Vote: J. Head – Yes C. Holmes – Absent

 N. Johnson – Absent G. Martin – Absent

 J. Ring – Yes F. Stubblefield – Absent

 M. Van Dyke – Yes M. Wilhoit – Yes

 B. Dean – Yes

 Vote Of: (5) Yes (4) Absent (4) Excused

* + 1. **Old Business**

**Michael Van Dyke asked about the radios**. Chad Gregory said that Motorola had come by on Veteran’s Day to overlook Roberson County system. Chad said that the ARP Funds for the county are already in the bank. Chad said that some more information had to be gotten together such as (radio #’s, mikes, etc.).

Greer Communications did tell Michael Van Dyke that the current system will be up till 2024.

Jason Head mentioned that the towers and maintenance be put under 911 or find another solution to remove Springfield City from controlling it.

* + 1. **New Business**
1. **Bruce Dean,** after discussion about the issues dispatch has experienced lately, Bruce asked if anything could be done. Rachael suggested maybe a bonus, and the board discussed a 3% cost of living raise on top of normal step raises instead of a one-time bonus. Rachael was asked to put the numbers together for the upcoming budget year and present at the next 911 board meeting.

**Adjourned**

Chairman, Bruce Dean adjourned the meeting at 10:30 a.m.

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Chairman, Bruce Dean Sec., Treas., Gwen Martin

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Typist, Cathy Lowe