State of Tennessee County of Robertson

Robertson County Emergency Communications District (E-911)

911 Board Minutes of March 24, 2020

**2020-03-01 Call to Order**

The regular scheduled board meeting was called to order by the Chairman, Bruce Dean at 9:00 a.m. at the 911 Dispatch Center.

**Roll Call** – J. Head – Present C. Holmes – Present

N. Johnson – Absent – Sick G. Martin – Absent - @ Dr. Appt.

J. Ring – Present F. Stubblefield – Present

M. Van Dyke – Present R. Gupton – Present

B. Dean – Present

Present: (7) (2) Absent (2) Excused

**2020-03-02 Meeting Agenda**

**2020-03-03 Recognition of Visitors**

**2020-03-04 Minutes – February 18, 2020**

The minutes of February 18, 2020 are being reviewed at this time*. Motion made by Russell Gupton to approve the minutes of 02-18-2020. Motion seconded by Jason Head. No questions, all in favor, motion carried.*

**2020-03-05 Financial Report - February 29, 2020**

All board members reviewing the 02-29-2020 financial report. Motion made by Faye Stubblefield. Motion seconded by Russell Gupton.

*Roll Call Vote: J. Head – Yes C. Holmes – Yes*

*N. Johnson – Absent G. Martin – Absent*

*J. Ring – Yes F. Stubblefield – Yes*

*M. Van Dyke – Yes R. Gupton – Yes*

*B. Dean – Yes*

*Vote of: (7) Yes (2) Absent (2) Excused*

**2020-03-06 Reports from Committees**

1. **911-Director, Mike Wilhoit**
2. **Training room** is up and running, thanks to Skylar Tacket & Jason Pentecost.
3. **Recorder –** Technician came in for free, said recorder was old, but will last for many years. He suggested Maintenance Contract for Fiscal year for $6,000.00.
4. **Greer Contract** – Jason Head brought the signed contract to Mike last week. Mike also mentioned that Scott Sykes, w/Greer said starting July 01, 2020 the price for radio-time per each radio will be going up from

$8.00 (do not have amt. yet)

1. **Bathroom Leak** – Mike reported that after the hard rain the other day, leaking again. Already been contacted to come out.
2. **Bridge Line** – IT-Tech. -Skylar explaining to board what a bridge line does. It’s an At&t line that can have 20 or more phone lines on it at a time, for use in the training room.
3. **Wi**-**Fi –** Mike stated NO Wi-Fi in the ECC building. Mike explained that Montgomery Co. sent (2) dispatchers to Robertson to answer their calls, and we did not have anyway for them to hook up their laptops.

Skylar will be getting our ECC set up for this and get (2) Laptops.

1. **Security System Bids** – Mike presented Vendors name and bid amount.
2. McCarthy -Jones, lowest bid at $29,175.00
3. Beacon – at $36,000.00 (2340 annual)
4. SHI-Tech – 6,720.00 (parts only)
5. Eye in the Sky - $29,670.00
6. **Dell Computers** – total of (7) for dispatch $9,024.00

**Lap**-**Tops** w/ jetpacks at around $3,418.00

(and necessary equipment)

1. **Lightening Strike on March 20, 2020 –** the lightening hit the following:
2. (**3) Dispatch Consoles**
3. **(5) 911 Lines** -At&t came and they are back up)
4. **Fire Alarm** – Fried – but now fixed
5. **Floor Alarm** – Vendor contacted
6. **Gate** – Vendor here on Saturday
7. **Cameras & Door Locks** – Fried (new security syst. will take care of this)
8. **Tornado Siren** – Fried
9. **Comcast** – up now

Mike had mentioned last month about a redundant Internet – Cellular based for the time being)

1. **Weather Radar –** Fried

Mike said he called VFIS – Insurance Co. to let them know we had been hit. Jason Head said to let Mike go ahead and finish the assessment at this time.

1. Mike mentioned that Mayor, Vogle said that as of July 01, 2020 the county government will no longer pay all the county portion of dispatch payroll. Faye Stubblefield said that the county budget committee passed to move to commission. Mayor, Vogle said that Coopertown was not on Board.

Coopertown just installed $80,000.00-$100,000.00 Southern Software.

\*\**Jason Head made the motion to get with Clyde Richert, 911 Atty. to draw up an MO Agreement for all cities, and let it also explain what the alternative will be if the cities do not pay their portion. Motion seconded by Faye Stubblefield. No questions, all in favor, motion carried.*

Bruce Dean suggested having another Special called meeting in

(2) weeks, on April 7th, 2020 at 9:00 a.m.

Mike said we have (17) Full-Time Dispatchers, we are down (2) Full-Time positions.

Bruce Dean also brought up about the Applications for 911 Director. It was suggested to get with MTAS & CTAS and see what they suggest at this point.

Suggestion was made to set up a *Board Selection Committee* to go through all applications on April 01, 2020 @ 10:00 a.m. at the EEC.

**The Board Selection Committee are as follows:**

**Jim Ring – Chance Holmes – Faye Stubblefield – Russell Gupton & Mike Wilhoit.** They will present the best 3-4 applicants to be 911 Board at the Special called meeting on April 7th, 2020 at 9:00 a.m. at the ECC.

1. Amendments of March 24, 2020

Budget Amendments

Transfer Expenditures From:

307-4312 Utilities Telephone Call Center Lines (3000.00)

307-4313 Internet Charges (1210.00)

1308-Communication (9000.00)

**Total**  **(13210.00)**

Transfer To:

301-4204 Accounting 1000.00

307-4310 Telephone Admin. Lines 1900.00

307-4311 Cell Phone 310.00

335-4333 Maintenance Repair Building 1000.00

790-4305 Equipment not Capitalized 9000.00

**13210.00**

**NOTE: Sheila Tillman**

**Please make the above amendment corrections for the 2019-2020 Budget Year.**

**Thank You.**

Motion made by Russell Gupton to approve the above amendments. Motion seconded by Jason Head.

Roll Call Vote: J. Head - Yes C. Holmes – Yes

N. Johnson – Absent G. Martin – Absent

J. Ring – Yes F. Stubblefield – Yes

M. Van Dyke – Yes R. Gupton – Yes

B. Dean – Yes

Vote Of: (7) Yes (2) Absent (2) Excused

Bruce Dean asked about a motion on the Security System. Motion was made by Michael Van Dyke to purchase the security system at the lowest bid of $29,175.00 with McCarthy-Jones. Motion was seconded by Russell Gupton.

*Roll Call Vote: J. Head – Yes C. Holmes – Yes*

*N. Johnson – Absent G. Martin – Absent*

*J. Ring – Yes F. Stubblefield – Yes*

*M. Van Dyke – Yes R. Gupton – Yes*

*B. Dean – Yes*

*Vote Of: (7) Yes (2) Absent (2) Excused*

**2020-03-07 Old Business**

N/A

**2020-03-08 New Business**

N/A

**2020-03-09 Adjournment**

Meeting adjourned at 10:10 a.m.

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Chairman, Bruce Dean Sec., Treas., Gwen Martin

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Cathy C. Lowe

RCECD-911 Addressing coordinator/Mgr.

Typist