State of Tennessee County of Robertson

 **Robertson Co. Emergency Communications District (E-911)**

 Minutes of March 16, 2021

**2021-03-01 Call to Order**

The Chairman, Bruce Dean called the meeting to order at 9:00 a.m.

Roll Call – J. Head – Present C. Holmes – Present

 N. Johnson – Present G. Martin – Absent, Excused

 J. Ring – Present F. Stubblefield-Present

 M. Van Dyke-Present B. Dean-Present

 Present: (7) (1) Absent (1) Excused

Others Present: Austin Gregg, Chad Gregory, Dusty Johnson, Jeff Glodowski, Richard Head, Josh Rice, mayor, Billy Vogle, Skylar Tackett, Rachael Payne, Jason Pentecost, Cathy Lowe.

2021-03-03 Review Meeting Agenda

2021-03-04 Recognize Visitors

 Board Member, Faye Stubblefield mentioned that she had spoke with Cross Plains Mayor, Barry Faulkner and he understand more clearly why each city municipality has been asked to pay their part for dispatching. Cross Plains suggested for 911 to do once a year fee, go door to door getting $25.00 or so collected.

Bruce Dean asked Coopertown Mayor, Becca Werner is she would like to speak. She attended a work-session with TM: in February 2021. She stated that cities will be getting surveys from TML to help with these issues. It was stated that MTAS completed the formula on how to figure the % that each city would be responsible for, and that this would be updated each year with The RCECD-911 Interlocal Agreement. Mayor, Billy Vogle suggested establishing a new User Board so that all City Mayors could attend.

Board Member, Jason Head said in the best interest of the county the formula was most fair for all. Jason said that Rachael and Jason can supply the calls for service to Mayor Werner when needed. Mayor, Werner suggested and asked that the formula be re-evaluated.

2021-03-05 Approval of February 16, 2021 Minutes

Minutes being reviewed at this time. Motion made by Jim Ring to accept the minutes as presented. Motion seconded by Faye Stubblefield. No questions, all in favor, motion carried.

Approval of March 02, 2021 Minutes

Board reviewing the Mar. 02, 2021 minutes. Motion made by Faye Stubblefield to approve the minutes as reviewed. Motion seconded by Chance Holmes. No questions, all in favor, Motion carried.

2021-03-06 Approval of February 28, 2021 Financial Report

Bruce Dean asked all the board to review the report. Motion made by Michael Van Dyke to approve the Feb.-28-2021 Financial Report. Motion seconded by Nancy Johnson.

Roll Call Vote: J. Head – Yes C. Holmes – Yes

 N. Johnson – Yes G. Martin – Absent, excused

 J. Ring – Yes F. Stubblefield – Yes M. Van Dyke – Yes B. Dean – Yes

 Vote Of: (7) Yes (1) Absent (1) Excused

2021-03-07 Reports from Committees

1. 911-Director, Rachael Payne
2. Retirement Rate for 911 Employees at 10.49%

 (Rachael presented so board would know)

1. Loudon Co.- Rachael and Jason went to Loudon Co. to look at their PSAP. They are using Power-Phone. Loudon expressed how much more consistent Power-Phone is. It is 85% w/QA’s to be accredited. The protocols are already built in. APCO is more separated. Michael Van Dyke asked about this working with Southern Software. Rachael said all works with Southern Software CAD. Answers populate into CAD so those using MDT’s can see and will show on CAD printouts. Jason Pentecost stated that the training would be one class for 8 hours, as opposed to several different classes for APCO.

APCO - $68,000.00 (and would have to be rebuilt.)

POWER-PHONE - $81,408.00 (on-time fee)

 $ 9,100.00 (maintenance yearly)

Motion made by Michael Van Dyke to purchase Power-Phone in the amount of $81,408.00 and the maintenance at $$9,100.00 yearly.

Motion seconded by Chance Holmes.

Roll Call Vote: J. Head – Yes C. Holmes – Yes

 N. Johnson – Yes G. Martin – Absent, excused

 J. Ring – Yes F. Stubblefield – Yes

 M. Van Dyke – Yes B. Dean – Yes

 Vote Of: (7) Yes (1) Absent (1) Excused

1. Raises for Dispatchers, Supervisors, Training Coordinator.

Rachael presented the % figures to the board. She also presented what line items the funds could be taken from the current budget.

(2020-2021) The raises will go into effect April 03, 2021, for dispatchers and training coordinator position.

Motion was made by Faye Stubblefield to approve the raises for the dispatchers and training coordinator. Motion was seconded by Michael Van Dyke.

Roll call Vote: J. Head – Yes C. Holmes – Yes

 N. Johnson – Yes G. Martin – Absent, excused

 J. Ring – Yes F. Stubblefield – Yes

 M. Van Dyke-Yes B. Dean – Yes

 Vote of: (7) (1) Absent (1) Excused

2021-03-08 Old Business

 None

2021-03-09 New Business

1. Bruce Dean asked for minutes to be put on 911 web-site.
2. Also Bruce Dean mentioned to all the board to be thinking about who to put in Vice Chairman position.
3. Michael Van Dyke asked if all was completed with Lightening Audit.

Skylar stated that the PASP room had a lot of issues, man has worked 3-4 days and all is grounded. Jason Pentecost said that the NAWAS modem was out, the dish was blown off and Comlab put cover back on.

2021-03-10 Adjournment

Bruce Dean asked for a motion to adjourn. Jim Ring so moved. Motion Carried……………..

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Chairman, Bruce Dean Sec., Treas., Gwen Martin

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Cathy C. Lowe, Typist