

Robertson County Emergency Communications District (E-911)

Minutes of February 19, 2019

2019-02-01 Call to Order

The regular scheduled meeting was called to order by the Chairman, Bruce Dean at 9:03 a.m.

Roll Call by Cathy Lowe

R. L. Douglas – Absent (no call)

Jason Head – Present

Nancy Johnson – Present

Gwen Martin – Absent (called at Dr.)

Jim Ring – Present

Faye Stubblefield – Present

Michael Van Dyke – Present

Russell Gupton – (called out of town)

Bruce Dean – Present

(6) Present (3) Absent (2) Excused (1) Not-Excused

Others Present: Rico Bryson – Richard Head – County Mayor, Billy Vogle – Chad Gregory – Hope Petersen – Cathy Lowe

2019-02-02 Recognize Visitors

2019-02-03 Approve Agenda

2019-02-04 Approve Minutes of January 15, 2019

The January 15, 2019 minutes were reviewed and read. Motion made by Faye Stubblefield to approve as read. Motion seconded by Michael Van Dyke.

All in favor, no questions, motion carried.

2019-02-05 Approve Financial Report of January 31, 2019

911- Board reviewing the 01-31-2019 Financial Report at this time. Motion was made by Michael Van Dyke to approve the 01-31-19 Financial Report at this time. Motion was seconded by Jason Head.

Roll Call Vote:

R. L. Douglas – Absent

Jason Head – Yes

Nancy Johnson – Yes

Gwen Martin – Absent

Jim Ring – Yes

Faye Stubblefield – Yes

Michael Van Dyke – Yes

Russell Gupton – Absent

Bruce Dean – Yes

Vote Of: (6) Yes (3) Absent (2) Excused

2019-02-06 Reports from Committees

911-Director, Hope Petersen

- a. At this time Hope presented the board with a copy of the 2018-2019 Budget Amendments she explained all to the board. Motion was made by Jason Head to accept the 2018-19 Budget Amendments as presented. Motion was seconded by Faye Stubblefield.

Board members mentioned having a IT-Panel to sit on interviews with applicants. Michael Van Dyke made the suggestion to use James T. Marshall, IT for Robertson County School Board. He also mentioned Jason Putnam, IT with Sheriff's Office he is familiar with the 911 Districts equipment. Hope said she would work on the panel. Motion was made by Michael Van Dyke to post the IT-Tech position with a starting salary of \$52,000.00-\$60,000.00 with full benefits. Hope will post with APCO – TENA - 911 Districts – Etc. Motion was seconded by Jason Head.

Roll Call Vote: R. L. Douglas – Absent	Jason Head – Yes
Nancy Johnson – Yes	Gwen Martin – Absent
Jim Ring – Yes	Faye Stubblefield – Yes
Michael Van Dyke – Yes	Russell Gupton – Absent
Bruce Dean – Yes	

Vote Of: (6) Yes (3) Absent (2) Excused

- e. **Tremco – Bathroom Leak**
2 Plumbers have been here and both have said there are no issues with (piping). Tremco (roofers) will be resealing a large section of the roof.
- f. **Hall Lights** – Hope stating that a lot of the lights go out within a 2-week period, we have had balisters changed, and bulbs have been changed several times. Hope got a quote to install LED lights in the hallway and this will be around \$1,750.00 (this includes labor and re-wiring).
- g. **Dispatch Chairs** – Hope had (2) chairs delivered, there has been mixed reviews. There will be (2) more chairs coming this week to try out.

Bruce Dean asked at this time are we fully staffed now. Hope stated we have (1) Full-time position to be filled. We have (2) part-time in training. Hope also stated there has been really good feed-back on going to the 12 hours shifts from all.

2019-02-07 Old Business

Michael Van Dyke asked about the Personnel Policy. Hope stated that she has not had a chance to get the policies finished up. She also stated she will talk with Jeff Beemer to help with this.

Bruce Dean asked Faye Stubblefield, where are we with the renewal of the (3) board members. Faye Stubblefield spoke and said she had discussed with County Mayor, Billy Vogle and all (3) board members were voted in again (4) year term. She also explained that we already have a person on the board that can represent the County Fire Departments at this time and that is Nancy Johnson; Orlinda Ass't. Chief. Faye also researched and we cannot add another board member at this time due to the fact it would have to go before the Legislature.