

Robertson County Emergency Communications District (E-911)  
Board Meeting Minutes of March 20<sup>th</sup>, 2018

**2018-03-01 Call to Order**

The regular scheduled meeting was called to order by Chairman, Kathy Spears at 9:02 a.m.

**2018-03-02 Roll Call**

Bruce Dean – Present

R. L. Douglas – Present

Russell Gupton – Present

Bill Holt – Present

Nancy Johnson – Absent (sick @ Dr.)

Gwen Martin – Absent (sick @ home)

Jim Ring – Present

Kathy Spears – Present

(6) Present (2) Absent (2) Excused (1) Position Not filled

**Others Present:** Joe Palmer, WHFD – Jeff Perigo, Greer Communications – Chad Gregory, NRRFD – Hope Petersen, 911 Director – Cathy Lowe, 911 Addressing Coordinator/Mgr.

**2018-03-03 Review Meeting Agenda**

**2018-03-04 Recognize Visitors**

**2018-03-05 Review Minutes of February 20, 2018**

The minutes of March 20<sup>th</sup>, 2018 are being reviewed at this time. Motion made by Russell Gupton to accept the minutes as reviewed. Motion seconded by Bruce Dean.

**Roll Call Vote:** B. Dean – Yes

R. L. Douglas – Yes

R. Gupton – Yes

B. Holt – Yes

N. Johnson – Absent

G. Martin – Absent

J. Ring- Yes

K. Spears- Yes

(One Position not Filled)

**Vote Of:** (6) Yes (2) Absent 1-Position not filled

**2018-03-05 Review February 28, 2018 Financial Statement**

The board members are reviewing the 2-2018 Financial Statement at this time. 911-Director, Hope Petersen explained the Cash in Checking to make sure all understood the totals. Motion made by Bruce Dean to accept the February 2018 Financial Statement. Motion seconded by R. L. Douglas.

**Roll Call Vote:** B. Dean – Yes

R. L. Douglas – Yes

R. Gupton – Yes

B. Holt – Yes

N. Johnson – Absent

G. Martin – Absent

J. Ring – Yes

K. Spears – Yes

(One position not filled)

**Vote Of:** (6) Yes (2) Absent (1) Position not filled

**2018-03-06 Reports from Committees**

**1. PSAB – Bill Holt – Update**

Nothing to discuss at this time, Director-Hope Petersen will talk about all that needs to be discussed.

**2. 911-Director, Hope Petersen**

1. Mission Critical – Inventory of radio system survey required by the State Board. (such as channels, frequencies, they also toured the facility.

2. Hosted Controller for PSAP

AT&T received the bid – 100 seats available – we would lease the equipment – we are good with Zetron – this would be \$4,000.00 per position – with a 5 year contract No Depreciation since this would be leased equipment.

3. Addressing & Road Naming

**Hope** made a copy for the board to review. Hope explained page to page of the Policy. **Jim Ring** asked Cathy Lowe if this policy is was what we need to have in place for the addressing office. Cathy said yes, with a correction to add Robertson Counties Ordinance # giving the Robertson County ECD (911 Board) the authority to address all of Robertson County. Motion made by Russell Gupton to accept and approve the Addressing & Road Naming Policy. Motion seconded by Bill Holt.

<b>Roll Call Vote:</b>	<b>B. Dean – Yes</b>	<b>R. L. Douglas-Yes</b>
	<b>R. Gupton – Yes</b>	<b>B. Holt – Yes</b>
	<b>N. Johnson – Absent</b>	<b>G. Martin – Absent</b>
	<b>J. Ring – Yes</b>	<b>K. Spears – Yes</b>
		<b>(One position not filled)</b>

**Vote Of: (6) Yes (2) Absent (1) position not filled**

**2018-03-07 Old Business**

1. **Bill Holt** - asked about the TOSHA Report, was it back and have the issues been taken care of.

**Hope** stated all has been completed.

2. **Bill Holt** – asked if we got the training room equipment fixed for future training. Hope Petersen said this will be a budget issue. Hope said this was not a quick fix. This has been worked on several times; the components work. Bill Holt asked if we had CAD & Mapping on the monitors in the training room. Hope stated she was still working on this.

**2018-03-08 New Business**

1. **Bill Holt** – recognized Jeff Perigo, with Greer Communications to talk about replacing Console XP Based System hardware in dispatch. The equipment was last purchased in 2007 and will soon be obsolete. All needs to be replaced with CEO-Zetron, this will be \$1,500.00 a position; **(\$10,500.00 approx.)**. Jeff Perigo mentioned to the new Zetron owners, the discount that Zetron offered a year ago, Jeff said the discount is back on the table. The trade-in will be good through July 31, 2018. The cost will be \$351,811.40 for a 3 year contract.

**New Business Con't.**

We have 40 Channels – TEMA Low Band which is not in use – they have 800 system.  
There could be a cost savings per channel that we can get rid of, (pulling gateway \$2,600.00).

We would need to add 911 to 911 talk groups

**Hope** asked a question (911 testing) – what will we have to do to add this when needed.

**Hope** said that her concern is buying equipment and maybe having to purchase more additions.

**Jeff** said money from State will cover. Jeff said he will work with State 800 System.

**Jeff** said we would not be stuck with Greer System if we went to another Radio System.

The State System is P-25.

**R. L. Douglas** said he can talk to downtown Chattanooga on a portable unit form here on Highway 431-N. The 800 System is a good system. The range on the 800 system is incredible.

**Jeff Perigo** also stated that the software needs to be upgraded.

**Bill Holt** asked for guidance on a budget entry to get this purchased for \$351,811.40.

Hope suggested a Committee to review this, get a consultant to review our situation and how to proceed forward with this purchase. Hope needs authorization to move forward with a consultant.

**Bill Holt** stated that we do not own the Radio Frequencies. We only own (3) towers. Hope is looking at what's compatible. Other vendors are not compatible with interfacing with Motorola. The state is replacing Phase I P-25 to Phase II P-25.

**Hope** said the caller taker and console are moving forward with Viper Controller. Jeff said this will not have any affect (getting into 1 head-set) this is not an issue.

**Kathy Spears** asked Hope and Jeff to get together and see what can be deleted and get a new price to present to the board at the April 17, 2018 (911 board meeting). **Bruce Dean** also suggested a new invoice and present at the April 17, 2018 meeting.

Note: All 911 board members present agreed to bring back a new invoice to replace with a new Console XP Based System.

2018-03-08      Adjourned at 10:23 a.m. (by Bruce Dean)

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Kathy Spears,  
911 Chairman

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Gwen Martin,  
911- Secretary/Treasurer

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Cathy C. Lowe,  
RCECD-911 Addressing Coordinator-Mgr.