

Robertson County Emergency Communications District (E-911)

Meeting - Minutes of June 20, 2017

2017-06-01 Call to Order

The regular scheduled meeting was called to order by the Chairman, Kathy Spears at 9:02 a.m. at the 911 center located at 115-Pinnacle Dr. Springfield, TN. 37172.

Roll Call -

B. Dean – Present

R. L. Douglas – Present

R. Gupton – Present

B. Holt – Absent (excused) @ another meeting

N. Johnson – Absent (excused) finalizing mothers estate

G. Martin – Present

J. Ring – Present

D. Thompson – Present

K. Spears – Present

(7) Present (2) Absent (2) Excused

Others Present: Kenny Hardaway, Michael Van Dyke, Hope Petersen, Cathy Lowe.

2017-06-02 Minutes of May 16, 2017

Chairman, Kathy Spears asked all board members to review the minutes of May 16, 2017 at this time. Motion was made Russell Gupton to approve the May 16, 2017 minutes as reviewed.

Motion was seconded by R. L. Douglas. Roll Call

Roll Call Vote: B. Dean – Yes

R. L. Douglas – Yes

R. Gupton – Yes

B. Holt – Absent

N. Johnson – Absent

G. Martin – Yes

J. Ring – Yes

D. Thompson – Yes

K. Spears – Yes

Vote Of: (7) Yes (2) Absent (2) Excused

2017-06-03 Financial Statement of May 31st, 2017

Chairman, Kathy Spears asked the board to review the May 31, 2017 financial statement, if any questions please direct to Hope Petersen. Motion made by David Thompson to accept the May 31, 2017 financial statement. Motion was seconded by Russell Gupton. Roll Call

Roll Call Vote: B. Dean-Yes

R. L. Douglas – Yes

R. Gupton –Yes

B. Holt – Absent

N. Johnson – Absent

G. Martin – Yes

J. Ring – Yes

D, Thompson – Yes

K. Spears – Yes

Vote Of: (7) Yes (2) Absent (2) Excused

2017-06-04 Reports from Committees

- 1. PSAB – Michael Van Dyke** reports in Bill Holt’s absence. Nothing at this time.

2. **911 Director, Hope Petersen**

a. Hope stated that the TECB remitted to RCECD a one- time payment of \$50,000.00. (financial statement reflects this as a grant from the state)

b. Budget Amendments presented June 20, 2017 as follows:

Take \$4,000.00 from Line Item #187-4099 (Holiday/Dispatchers)
Transfer to Line Item #187-4008 (Over-Time Pay Dispatch Supervisors)

Take \$9,500.00 from Line Item #187-4099 (Holiday/Dispatchers)
Take \$15,500.00 from Line Item # 205-4103, 4104 (Insurance/Medical & Life)
Transfer to Line Item # 187-4008 (Over-Time Pay Dispatchers)

Take \$600.00 from Line Item # 317-4209 (Data Processing Services)
Transfer to Line Item #301-4204 (Accounting Services)

Take \$100.00 from Line Item # 355-4419 (Travel)
Transfer to Line Item #359-4299 (Disposal Fees)

Take \$215.00 from Line Item #320-4405 (Dues & Memberships)
Transfer to Line Item #307-4310 (Utilities-General Telephone/Admin. Lines)

Take \$150.00 from Line Item # 333-4413 (Licenses and Fees)
Transfer to Line Item #322-4406 (Employee Testing and Exams)

Motion made by Russell Gupton to accept all amendments that Hope presented at the June 20, 2017 meeting for approval. Motion seconded by Bruce Dean.

Roll Call Vote:

B. Dean – Yes	R. L. Douglas – Yes
R. Gupton – Yes	B. Holt – Absent
N. Johnson – Absent	G. Martin – Yes
J. Ring – Yes	D. Thompson – Yes
K. Spears – Yes	

Vote Of: (7) Yes (2) Absent (2) Excused

c. **Lawn Care Bid** – Alan’s Lawn Care Service received the bid for taking care of the premises at 911 Center.

d. **Dispatchers** – Hope stated that (2) dispatchers starting July 01, 2017. Still testing next week.

e. **Inter-local Agreement for 2017-2018**

Hope said that all have signed the inter-local agreement except Mayor Bradley and Springfield Mayor, Ann Schneider. **Hope presented the % for Robertson County, Springfield and White House.**

Note: At this time **David Thompson** mentioned the alarms being worked on at tower sites. He mentioned that several alarms could go off at each site. **Bruce Dean** asked what alarms. **David Thompson** said (heat, power surges, components could also go down). **David Thompson and Hope Petersen** will get this finalized.

2017-06-05 **Old Business**
N/A

2017-06-06 **New Business**
N/A

2017-06-07 Adjourned at 9:18 a.m. Bruce Dean called to adjourn, seconded by R. L. Douglas. All in favor, meeting was adjourned.

Chairman, Kathy Spears

Gwen Martin, Secretary-Treasurer

Cathy C. Lowe
RCECD-911 Addressing Coordinator/Mgr.