

**State of Tennessee**

**County of Robertson**

**Robertson County Emergency Communications District (E-911)**

**Minutes of January 17<sup>th</sup>, 2017**

**2017-01-01 Call to order**

The regular scheduled meeting was called to order by Chairman, Kathy Spears at 09:00 a.m. at the Springfield-Robertson County Emergency Communications Center.

**Roll Call by Cathy Lowe**

**911 Board Members**

**Present /Absent:**

B. Dean – Absent

R. Gupton – Present

N. Johnson – Present

J. Ring – Present

K. Spears – Present

R. L. Douglas – Present

B. Holt – Present

G. Martin – Absent (excused)

D. Thompson – Absent (excused)

**Present: 6 Absent: 3 Excused: 3**

**Others Present:** Michael Van Dyke, Hope Petersen, Danny Johnson, Cathy Lowe.

**Note: Let the minutes reflect that Board Member, Bruce Dean arrived at 09:03 a.m.**

**2017-01-02 Review Meeting Agenda**

**2017-01-03 Recognize Visitors**

Chairman, Kathy Spears stated that Lisa McIntosh was to be here to present the 2016-Audit. She will be at the February 2017 board meeting.

**2017-01-04 Minutes of November 15, 2016**

Kathy Spears asked all board members present to review the November 15, 2016 minutes at this time. Motion made by Bill Holt to accept the November 15, 2016 minutes as reviewed. Motion was seconded by Russell Gupton.

**Roll Call Vote:**

B. Dean – Yes

R. Gupton – Yes

N. Johnson – Yes

J. Ring – Yes

K. Spears – Yes

R. L. Douglas – Yes

B. Holt – Yes

G. Martin – Absent, excused

D. Thompson – Absent, excused

**Vote of: Yes – (7) Absent – (2) Excused (2)**

**2017-01-05 Financial Statement of November 30, 2016**

Kathy Spears asked all to review the November 2016 Financial Statement. Motion was made by Bill Holt to accept the November 30, 2016 Financial Statement as reviewed. Motion was seconded by R. L Douglas.

Roll Call Vote: B. Dean – Yes R. L. Douglas – Yes  
R. Gupton- Yes B. Holt – Yes  
N. Johnson – Yes G. Martin – Absent, excused  
J. Ring – Yes D. Thompson – Absent, excused  
K. Spears – Yes

**Vote Of: Yes – (7) Absent: (2) Excused (2)**

**2017-01-05 Financial Statement of December 31, 2016**

Kathy Spears asked all the board to review the Financial Statement of December 2016. The board reviewing, 911 Director, Hope Petersen pointed out that on page three of the December 2016 financial report that the State ECB had distributed the excess funds, Robertson County has received \$52,733.00 (in 46990-3020). Motion was made by Jim Ring to accept the December 31, 2016 financial statement as reviewed. Motion was seconded by Nancy Johnson.

Roll Call Vote: B. Dean – Yes R. L. Douglas – Yes  
R. Gupton – Yes B. Holt – Yes  
N. Johnson – Yes G. Martin – Absent, excused  
J. Ring – Yes D. Thompson – Absent, excused  
K. Spears – Yes

**Vote Of: Yes – (7) Absent: (2) Excused (2)**

**2017-01-06 Other Reports**

**1. PSAB – Bill Holt**

Bill Holt stated that starting around the summer they will be getting ready for the total Eclipse on August 21, 2017. They expect around 200,000 people to be watching the Eclipse. The District 7 (Homeland Security meets the first Wednesday of each month) The Eclipse should last around 30 minutes.....

Bill Holt stated they will have meetings here at the Communications Center to prepare for this. Jim Ring asked if the 200,000 people included this area.

**2. 911-Director, Hope Petersen**

Hope mentioned the 2016-Audit. Lisa and Hope worked this weekend on the 2016-Audit. Lisa stated this morning to Hope that she would have a DRAFT copy of the Audit by next week for review. Hope will forward to Robertson County Finance Office.

Board members made comments and the suggestion was made to have 911-Director, Hope Petersen will contact other districts, and then reach out to TENA.

**3. Hope also updated the 911 board that there are still (3) Dispatchers in Training. (1) dispatcher has completed training, and there’s (1) dispatcher spot left to be filled.**



**2017-01-09      Adjourn**

**Kathy Spears** asked for a motion to adjourn, so moved by Nancy Johnson, seconded by Russell Gupton.

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Ms. Gwen Martin  
RCECD-Secretary/Treasurer

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Ms. Kathy Spears  
RCECD-911 Board Chairman

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Cathy C. Lowe  
RCECD-911/Addressing, Manager