

Robertson County Emergency Communications District E-911

Minutes of September 20th, 2016

2016-09-01 Call to Order

The regular scheduled meeting was called to order by 911 Board Member, Russell Gupton.

Roll Call – by Cathy Lowe

Board Members: Bruce Dean – Absent (@ work) Nancy Johnson – Absent (@ work)
R. L. Douglas – Absent (in training) **Gwen Martin – Present**
Russell Gupton – Present **Jim Ring – Present**
Bill Holt – Present **David Thompson – Present**
Kathy Spears – Absent – (sick)
Present: (5) Present (4) Absent (4) Excused

Others Present: Joe Palmer, Jeremy Sisk, Pat Brady, Jeff Perigo, Chad Gregory, Hope Petersen, Cathy Lowe.

2016-09-02 Minutes of August 16, 2016

The minutes of August 16, 2016 are being reviewed at this time. Motion was made by Bill Holt to accept the minutes as reviewed. Motion was seconded by Gwen Martin. All those in favor of the minutes as reviewed say I. Motion Carried.

2016-09-03 Financial Statement for August 30, 2016

The Financial Statement of August 30, 2016 being reviewed by all board members at this time. Motion made by David Thompson to accept the August 30, 2016 Financial Statement as reviewed. Motion was seconded by Gwen Martin.

Roll Call Vote: B. Dean – Absent N. Johnson – Absent
R. L. Douglas – Absent **G. Martin – Yes**
R. Gupton – Yes **J. Ring – Yes**
B. Holt – Yes **D. Thompson – Yes**
K. Spears – Absent
Vote Of: (5) Yes (4) Absent (4) Excused

2016-09-04 Reports from Committees

1. **PSAB – Bill Holt** Nothing to report at this time, we did not meet this month.
2. **911/Director – Hope Petersen**
 - a. **Bond Closing** – Hope updated the board that the 911 Bond Closing was 9-8-16. Hope also gave all board members a copy of the Debt Obligation. Hope stated that this form will be submitted to the State.
 - b. **Tax Refund Received** – Hope stated that the \$12,043.66 was received from Greer Communications and deposited into the regular checking account.

Bill Holt asked how many vacancies have been filled and how many more are left to be filled. Hope stated that (1) starts tonight & (1) finishing up the background check on the (2nd) position. Still interviewing at this time, we are also branching out farther for a larger pool of applicants.

2016-09-05 New Business

Hope asked Cathy Lowe to explain to the board about the addressing changes throughout Robertson County. Cathy explained several issues that we are having with roads being measured at every 50' of road frontage. In the process of doing so we are addressing new constructions and there are NO addressing numbers to give them. Cathy explained that the NENA (National Emergency Numbering Association) standard measurement is every 5.28' of road frontage has a number. Cathy explained that is what we are doing now in Robertson County. We have already re-addressed approximately 100-125 roads within Robertson County.

David Thompson explained to the board the Trespassing/Barring Notices that will be implemented by SPD.

Jeff Perigo mentioned the Zetron Rebate (trade-in allowance) being offered thru October 24, 2016. Jeff stated that Robertson County would save \$12,600.00 during this time, (each console would be \$1,800.00 each). Jeff also mentioned that the total cost of the Radio Console upgrade would be \$332,167.00.

Bill Holt asked Hope Petersen about the Audit – written response letter. We received a letter from Lisa McIntosh and she stated she will be in compliance and have our audit completed and presented at our December 2016 meeting.

Motion to adjourn by Gwen Martin.

Kathy Spears, 911 Chairman

Gwen Martin, Secretary-Treasurer

Cathy C. Lowe, 911 –Addressing
Coordinator/Manager