

Robertson County Emergency Communications District

Minutes of June 21, 2016

2016-06-01 Call to Order

The regular scheduled meeting was called to order by Chairman, Kathy Spears at 9:00 a.m. at the Springfield-Robertson County Communications Center.

Roll Call – By Cathy Lowe

Board Members Present:	Ayers, J - Absent (resigned)	B. Dean, Present
	R. L. Douglas, Present	R. Gupton, Present
	B. Holt, Present	N. Johnson, Present
	G. Martin, Present	D. Thompson, Present
	K Spears, Present	

Vote Of: (8) Present (1) Absent (1) J. Ayres, Resigned

Others Present: Kenny Hardaway, Wesley Lay, Jimmy Hamill, Michael Van Dyke, Joe Palmer, Hope Petersen, Cathy Lowe.

2016-06-02 Recognize Visitors

Chairman, Kathy Spears recognized Mr. Wesley Lay he is an intern with White House City.

2016-06-03 Minutes of May 17, 2016

Minutes of May 17, 2016 are being reviewed by the board at this time. Motion made by Bill Holt to approve the minutes of May 17, 2016 as reviewed. Motion was seconded by Bruce Dean. Roll Call Vote:

J. Ayres – Absent, (resigned)	B. Dean – Yes
R. L. Douglas – Yes	R. Gupton – Yes
B. Holt – Yes	N. Johnson – Yes
G. Martin – Yes	D. Thompson – Yes
K. Spears – Yes	

Vote Of: (8) Yes (1) Absent (1) J. Ayres, Resigned

2016-06-04 Financial Statement of May 31, 2016

All Board reviewing the May 31, 2016 Financial Statement at this time. Motion was made by David Thompson to approve the May 31, 2016 Financial Statement. Motion was seconded by Russell Gupton. Roll Call Vote:

J. Ayres – Absent (resigned)	B. Dean – Yes
R. L. Douglas – Yes	R. Gupton – Yes
B. Holt – Yes	N. Johnson – Yes
G. Martin – Yes	D. Thompson – Yes
K. Spears – Yes	

Vote Of: (8) Yes (1) Absent (1) J. Ayres, Resigned

2016-06-05 Reports from Committee's

Kathy Spears asked the following if they had anything to report to the 911 Board.

1. PSAB – Bill Holt - Nothing to Report at this time.

Hope doing and outstanding job, working on all issues as they come.

2. 911-Director, Hope Petersen

A. Refunding Bond – The County Commission approved the bond at last night's county commission meeting 6-20-16. 911 Board has already approved at our last meeting.

B. Letter Jimmy Ayres has been sent by 911-Director, Hope Petersen.

Letter is already mailed to Jimmy. Hope spoke with Jimmy Ayres this morning briefly. Jimmy stated he would be submitting a letter of resignation to the board soon.

C. Interlocal Agreement – Hope updated the board that White House City has signed the Interlocal Agreement already, now it will go before the City of Springfield tonight 6-21-16 city alderman meeting.

D. Amendments to 2015-2016 Budget @ 6-21-16 Board Meeting

Hope explained the following amendments to the 2015-2016 Budget as follows:

Take \$17,850.00 from Line Item #148-4004-(Dispatchers/Full-Time)
Transfer to Line Item #187-4008 (Overtime Pay-Dispatchers)

Take \$11,600.00 from Line Item #148-4004 (Dispatchers/Full Time)
Transfer to Line Item # 187-4008 (Over-time Pay-Supervisors)

Take \$ 3,550.00 from Line Item # 148-4004 (Dispatchers/Full-Time)
Transfer to Line Item #196-4418 (Training-In-Service –Dispatchers)

Take \$8,050.00 from Line Item #169-4009 (Dispatchers-Part-Time)
Transfer to Line Item #205-4103, 4104 (Insurance-Medical & Life)

Take \$ 250.00 from Line Item # 334-4218 (Maintenance Agreements)
Transfer to Line Item # 334-4229 (Lease/Rental-Office Equipment)

Rake \$200.00 from Line Item # 399-4212 (Other Contracted Services)
Transfer to Line Item # 399-4206 (Contracts for Language Interpreting)

Note: These amendments are also on separate sheet attached with the 6-21-16 Minutes. In the Original Minutes Manual.....

Motion made by Russell Gupton to have all the above amendment corrections applied to the 2015-2016 Budget. Motion was seconded by Gwen Martin.

Roll Call Vote: J. Ayres – Absent, (resigned) **B. Dean – Yes**
 R. L. Douglas, Yes **R. Gupton – Yes**
 B. Holt – Yes **N. Johnson – Yes**
 G. Martin – Yes **D. Thompson – Yes**
 K. Spears – Yes

Vote Of: (8) – Yes (1) Absent (1) J. Ayres Resigned

- E. Depreciation** – Hope referenced to the 2015 Audit, we have had a net loss over the past 2 years. TECB has noted that RC 911 District has been marked as an “At Risk” District. Hope explained why we are an At Risk District. **Hope** stated mainly because of Depreciation. **Hope & Robert McCleod**, w/TECB will meet and come up with a plan. The projection this year will be very close, not to be the 3rd year with a net loss. **Hope** state that the Depreciation needs to be added into the 2016-2017 Budget. Hope also mentioned presenting a Depreciation Policy.
- F. Budget 2016-2017** – **Hope** presented the 2016-2017 Budget to all board members. Questions were asked about Comcast and brick wall being depreciated. Hope explained the budget is pretty cut and dry.
No Raises – (except dispatchers that will have a step-increase, (ones that are due this year)
Time Accrue gone down, other payroll, operating expenses, maintenance agreements , (3-year maintenance came off) David Thompson asked about maintenance agreements going down, Hope is actually stream lining to the appropriate line items.
Depreciation in this year (already)
Amortization, Bond Interest, Notes payable long term – Bond 1st Year Principle.

2016-06-06 Old Business
N/A

2016-06-07 New Business

Bill Holt suggested giving letters of future board nominees to 911 Board members first to review before sending to Mayor Bradley.

2016-06-08 Adjourn

Nancy Johnson made the motion to adjourn. Motion was seconded by Bill Holt.

911- Chairman, Kathy Spears

911- Secretary, Gwen Martin

Cathy C. Lowe, RCECD – 911 Addressing
Coordinator