

Robertson County Emergency Communications District
E-911 Board Meeting Minutes of December 15, 2015

2015-12-01 Call to Order

The Chairman, Kathy Spears called the meeting to order at 09:03 a.m., at the RCECD Training room.

2015-12-02 Roll Call

Board Members Present:	J. Ayres – Present	N. Johnson – Absent (running calls)
	B. Dean – Absent (sent e-mail)	G. Martin – Present
	R.L. Douglas – Present	D. Thompson - Present
	R. Gupton – Present	K. Spears – Present
	B. Holt – Present	
	Present – (7)	Absent – (2) (Excused (2))

Others Present: Michael Van Duke, Jimmy Hamill, Robert Black, Cathy Lowe, Chad Gregory, Hope Petersen, Derek Noe.

2015-12-03 Meeting Agenda (approval)

2015-12-04 Recognition of Visitors

2015-12-05 Review Minutes of October 20, 2015

Chairman, Kathy Spears asked all 911 board members to review the minutes of October 20, 2015 at this time. Gwen Martin made the motion to approve the October 20, 2015 minutes. Jimmy Ayres seconded the motion.

Roll Call Vote:	J. Ayres – Yes	N. Johnson – Absent
	B. Dean – Absent	G. Martin – Yes
	R.L. Douglas – Yes	D. Thompson – Yes
	R. Gupton – Yes	K. Spears – Yes
	B. Holt – Yes	
Vote of:	(7) Yes	Absent (2) (2) Excused

2015-12-06 Review Financial Statement of October 31, 2015

Chairman, Kathy Spears asked all board members to review the Financial Statement for October 31, 2015. David Thompson made the motion to accept the October 31, 2015 Financial Statement. Russell Gupton seconded the motion.

Roll Call Vote:	J. Ayres – Yes	N. Johnson – Absent
	B. Dean – Absent	G. Martin – Yes
	R. L. Douglas – Yes	D. Thompson – Yes
	R. Gupton – Yes	K. Spears – Yes
	B. Holt – Yes	
Vote of:	(7) Yes	(2) Absent (2) Excused

Con't.

Board reviewing also the Financial Statement for November 30, 2015. David Thompson made the motion to accept the Financial Statement of November 30, 2015. Bill Holt seconded the motion.

Roll Call Vote: **J. Ayres – Yes** N. Johnson – Absent
 B. Dean – Absent **G. Martin – Yes**
 R. L. Douglas – Yes **D. Thompson – Yes**
 R. Gupton – Yes **K. Spears – Yes**
 B. Holt – Yes

Vote of: **(7) Yes** **(2) Absent** **(2) Excused**

2015-12-07 Reports from Committees

I. PSAB – Bill Holt

Bill Holt had no updates at this time. All Good
Michael Van Dyke spoke concerning a few radio issues. (traffic not being recorded from the field)

II. 911-Director, Hope Petersen

Hope stated that the RCECD received \$15,584.00 from the TECB (this was excess base funding from end of year, distributed to the districts).

A. **Bond Issue – Hope** mentioned that Ashley McAnulty will be here January 2016. (postponed due to not having the draft of the 2016 Audit).

B. **2016 Audit** – No Draft Copy yet. We should have the draft by the end of December 2015. Ashley McAnulty will be on the January 2016 Agenda. Lisa McIntosh was here and completed the 2016 Audit.

C. **CAD – Hope** stated that the RCECC went live w/Southern Software conversion. She said we are working on some minor issues. These are being resolved. Southern has been great to work with on all issues.

Bill Holt asked about pulling traffic from car to car, officers are not hearing and the traffic is not being recorded. Bill Holt asked if the dispatcher hears the radio traffic, to please have the dispatcher just say stand-by, etc. Hope will get this e-mailed to dispatchers.

D. Debt. Management Policy – Hope presented the board with a copy of the Debt. Management Policy that was issued by Bond Council. Board members reviewing at this time. Motion was made by Bill Holt to accept the Debt. Management Policy for the RCECD. Motion was seconded by David Thompson.

David Thompson also asked how Ashley McAnulty originated with RCEC- District. Hope stated that he is with State Local Finance Office/Stephens Inc. She said Stephens Inc. completed our original bond 5 years ago.

Roll Call Vote: **J. Ayres – Yes** N. Johnson – Absent
 B. Dean – Absent **G. Martin – Yes**
 R.L. Douglas – Yes **D. Thompson – Yes**
 R. Gupton – Yes **K. Spears – Yes**

Con't.

2015-12-08 Old Business

None

2015-12-09 New Business

None

Note: Bill Holt thanking the 911 Board and 911 Director, Hope Petersen for and outstanding last year. Great work from all on initiating the new CAD – Mapping.

2015-12-10 Adjournment

Motion made by David Thompson to adjourn. Motion seconded by Bill Holt.

Meeting adjourned at 09:35 a.m.

Chairman, Kathy Spears

Secretary-Treasurer, Gwen Martin

911-Coordinator, Cathy Lowe