

Robertson County Emergency Communications District  
Minutes of May 19<sup>th</sup>, 2015

**2015-05-01 Call to Order**

The Chairman, Kathy Spears called the regular scheduled meeting to order at 9:00 a.m. at the Emergency Communications Center located at 115-Pinnacle Dr., Springfield, TN. 37172

|   |                              |
|---|------------------------------|
| <b>Roll Call – J. Ayers – Present</b>     | <b>Bruce Dean – Present</b>  |
| <b>R.L. Douglas – Absent, excused</b>     | <b>R. Gupton – Present</b>   |
| <b>Bill Holt – Present</b>                | <b>N. Johnson – Present</b>  |
| <b>G. Martin – Absent, excused</b>        | <b>D. Thompson – Present</b> |
| <b>K. Spears – Present</b>                |                              |
| <b>(7) Present (2) Absent (2) Excused</b> |                              |

**Others Present:** Joe Palmer, Pat Brady, Robert Black, Hope Petersen, Jimmy Hamill, Candice Dolash, Cathy Lowe.

**2015-05-02 Minutes of April 21, 2015**

Kathy Spears at this time asking all board members to review the minutes of April 21, 2015. **Motion was made by David Thompson to accept the minutes of April 21, 2015 as presented. Motion was seconded by Bruce Dean.**

|   |                          |
|---|--------------------------|
| <b>Roll Call Vote: J. Ayres – Yes</b>         | <b>B. Dean – Yes</b>     |
| <b>R. L. Douglas – Absent</b>                 | <b>R. Gupton – Yes</b>   |
| <b>B. Holt – Yes</b>                          | <b>N. Johnson – Yes</b>  |
| <b>G. Martin – Absent</b>                     | <b>D. Thompson – Yes</b> |
| <b>K. Spears – Yes</b>                        |                          |
| <b>Vote of (7) Yes (2) Absent (2) Excused</b> |                          |

**2015-05-03 Financial Statement – April 30<sup>th</sup>, 2015**

Kathy Spears asked all board members to review the April 2015 financial statement, if any questions Hope Petersen could explain. David Thompson asked about the salaries, overtime, medicare and insurance line items that have gone over budgeted amounts. Hope explained that she would present all the amendments for these line items at the June 2015 board meeting. **Motion was made by Russell Gupton to accept the April 30, 2015 financial statement. Motion was seconded by Bill Holt.**

|   |                          |
|---|--------------------------|
| <b>Roll Call Vote: J. Ayers – Yes</b>         | <b>B. Dean -Yes</b>      |
| <b>R. L. Douglas – Absent</b>                 | <b>R. Gupton – Yes</b>   |
| <b>B. Holt – Yes</b>                          | <b>N. Johnson – Yes</b>  |
| <b>G. Martin – Yes</b>                        | <b>D. Thompson – Yes</b> |
| <b>K. Spears – Yes</b>                        |                          |
| <b>Vote of (7) Yes (2) Absent (2) Excused</b> |                          |

**2015-05-04 Reports from Committees**

**911-Director, Hope Petersen**

1. **Insurance** – Process of getting quotes on (building, contents, worker’s comp., etc.)
2. **2015-2016 Budget**, Hope will present in June, at next board meeting.  
(David Thompson asked if all corrections will be done on next report. (Hope explained yes.)

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**PSAB – Bill Holt**

1. Bill Holt mentioned that the amount of \$5,000.00 911 was to pay for School Board frequencies has gone away. 911 will not be paying for these now.
2. PSAB will pay \$2,800.00 for Greer to put antenna on Jo Byrns tower.
3. Bill Holt explained that Greer is working on towers now doing testing.
4. Bill Holt mentioned at last night's county commission meeting they approved his funding for the new CAD Software. He should be going online around September 01, 2015 w/Southern Software. Bill Holt stated that the county saved around \$200,000.00 with Southern Software.

**2015-05-05 Old Business**

N/A

**2015-05-06 New Business**

911-Director, Hope Petersen at this time gave a brief summary of the Southern Software CAD Software. She stated we had visited Jefferson County and Maury Co. to get their pros and cons on the software. Both counties loved the software, any issues that occurred southern software would take care of promptly.

David Thompson asked Hope to send the bullet list to all the board members that she had worked up for him earlier.

Bruce Dean commented on saving on the maintenance for the CAD Software.

Hope stated that Robertson County would be using the RFP purchase contract that Union City had used.

**Motion was made at this time by Bill Holt to purchase the Southern Software CAD Software for \$168,450.20. Motion was seconded by Bruce Dean.**

**Roll Call Vote: J. Ayers – Yes**

**R.L. Douglas – Absent**

**B. Holt – Yes**

**G. Martin – Absent**

**K. Spears – Yes**

**B. Dean – Yes**

**R. Gupton – Yes**

**N. Johnson – Yes**

**D. Thompson – Yes**

**Vote of (7) Yes (2) Absent (2) Excused**

**2015-05-07 Adjournment**

**Motion to adjourn meeting by Bill Holt. Motion seconded by Russell Gupton.**

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**Gwen Martin, Secretary**

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**Chairman, Kathy Spears**

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**911-Coordinator, Cathy C. Lowe**