

*Robertson County Emergency Communications District (E-911)*

*Board Meeting – Minutes of September 16, 2014*

**2014-09-01 Call to Order**

The regular scheduled 911 board meeting was called to order by the Chairman, Kathy Spears at 9:01 a.m. at the Springfield-Robertson Co. ECD-911 Center.

**Roll Call - by Dee Dee Perry**

**911 Board Members Present:** R.L. Douglas, Russell Gupton, Bill Holt, Nancy Johnson, Gwen Martin, David Thompson, Kathy Spears.

**911 Board Members Absent:** Bruce Dean, excused & Ron Gallagher, (no call)

**Others Present:** Kenny Hardaway, Michael Van Dyke, Dee Dee Perry, White House Fireman, Jimmy Hamill, Robert Black.

**2014-09-02 Minutes for August 19, 2014**

Kathy Spears asked all board members to review the minutes for August 19, 2014. Motion was made by Russell Gupton to accept the minutes as reviewed. Motion was seconded by Gwen Martin.

**Roll Call Vote: (7) Yes (2) Absent (1) Excused**

**2014-09-03 Financial Statement for August 31, 2014**

Kathy Spears asked for all to review the Financial Statement for August 31, 2014. Hope Petersen stated to the Board that the July and August amendments will be done once the budget is passed, Hope said the finance office accountant will do journal entries to get these corrected. David Thompson also mentioned that he would like to have the Financial Statement before hand with also an executive summary so that the board members are aware of changes ahead of time. He stated it was hard to review this within 5 minutes. Hope Petersen will talk to finance office and also have packets to the board members a few days before to review. Motion was made by David Thompson for approval of the August 31, 2014 financial statement. Motion was seconded by Russell Gupton.

**Roll Call Vote: (7) Yes (2) Absent (1) Excused**

**2014-09-04 Reports from Committees**

- 1. User Group – Bill Holt, Chairman** requested moving forward with radios, spoke with volunteer fire departments, he forwarded them a solution so all radios did not have to be purchased at once, they would now purchase rolling stock (5 trucks purchase 5 radios) then they can purchase accordingly. Most departments have a separate radio system anyway. We can't wait, all need to be ordering their radio NOW, do not know delivery date at this time, but in order for us to get the money we have got to have everything in and paid for so they can get their check before December 31, 2014. Bill Holt stated that he will be saving \$60.00 on the rebate and another \$80.00 for not having to have the passport put in, it's a total of around \$140.00 a radio. **Kathy Spears** asked when you say moving forward, Bill Holt stated going digital everyone, county, city and all. Kathy Spears asked does everyone have their money. Russell said that we have investigated every option pretty much that would be affordable for us, the one we have now is not working.

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Bill Holt stated for clarification purposes, that 911 will only be paying for 911's part. Bill Holt stated we cannot keep putting this off. Hope explained a concern still from other agencies. She cannot answer if everyone is ready.

David Thompson said to try to fill in the blanks. David suggested a motion for the 911 Board to approve entering into a partnership agreement with Greer Communications to provide a network trunk digital radio backbone for Robertson County Emergency Services pending successful completion of verification of radio coverage's (that rural fire depts. and White House Fire concerns) and finalize contractual language by our board's attorney. Hope Petersen agrees with the motion by David Thompson.

David Thompson asked all User Group members here if that would take care of everything from our user group meeting. David Thompson stated he feels the volunteer fire departments would be on board with that, and it allows us to move forward with this & make things happen.

R.L. asked for a time-frame for the test of coverage, if we are on a time factor and if it takes 3-4 months to do the test and it could. Bill Holt stated he placed a call to Jeff Perigo with Greer and they are trying to bring Dickson on line this week. Jeff is hoping to do the Robertson County testing next week, immediately after test. Bill Holt stated that the next day after testing a special meeting will be called with the User Group or the 911 Board, he said whatever needs to be done, this can't keep rolling, we have got to get positive direction to move we can't sit and wait. We need to set a pattern this is what we are going to do to move forward. Bill Holt stated that the only thing left to do is to set a date to SWAP over which is around Jan. or Feb. depending on Greer's man power, etc.

Bill Holt mentioned another thing the users group has done is cut out the maintenance fee. Bill stated that White House will still take care of their tower, and generator, Sheriff will take care of theirs Springfield City will take care of theirs. Bill Holt said that we may be able to take care of White House we'll just see. Bill Holt stated that the rural fire departments will not have to pay anymore fees, just pay their monthly usage fees. Fire Departments may purchase radios as they need.

David Thompson mentioned that Greer had set up additional coverage testing and all is well. The only area that had any question was in White House and their Sumner Co coverage. We agreed that Greer would test that area specifically, so that's why ( I ) Chief Thompson put that in the Agreement to meet that condition. So the way Thompson worded the language, this will not have to be brought back before the 911 board.

Kathy Spears is still hung-up on the money part I know the fee is going away. David Thompson is explaining the different fee's, everyone on the system will pay a \$8.00 a month per radio fee. In the past everyone had a maintenance fee to Springfield for towers, generators, repeaters and grounds and also licensing. Each department paid according to the amount of radios they had and used. That will basically go away. The county and city has said they will take care of the towers, repeaters, generator's etc., they will be waived. Bill Holt stated 911 is only paying for 911. Kathy Spears stated that the billing has already been sent out for the coming year. Bill Holt and David Thompson said that they will get a rebate. David said for example if we chose January 01, 2015 effective date for the new system we would rebate back 50% to everyone who paid the fee.

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Nancy Johnson mentioned that she has been asked by some, about us changing to digital are we bidding this out, if not why not since we are spending a large amount of money. David Thompson stated that now we have a stand- alone system, Greer is offering us a partnership agreement to put us on with everyone in the District 7 Region. No one else provides this at this time. We cannot do it ourselves, we could ask Motorola to build us a system but as long as the other 6 counties are on with Greer there is no way the Motorola could build a system to integrate with Greer, so ultimately we have a sole source.

Kathy Spears asked David Thompson to re-read the motion again for accurate minutes.

**David Thompson making a motion for the 911 Board to approve entering into a partnership agreement with Greer Communications to provide a network trunk digital radio backbone for Robertson County Emergency Services pending successful completion of verification of radio coverage's and finalizing contractual languages by our board's attorney. Motion was seconded by R. L. Douglas.**

David Thompson had another question if we enter into the agreement and it does include purchasing the radios from Greer at a 25% under the retail price of radios, and right now we still have a \$60.00 rebate that is eligible on these radios if we can get them purchased and paid for by December 31, 2014.

Nancy Johnson asking what each radio will cost.

Russell Gupton stated a portable with charger and clip (whole nine yards) \$654.75.

A mobile, \$543.75 (including discounts).

**Kathy stating we have a motion and a second, ready for a roll call vote on the above motion. Roll Call Vote: (7) Yes (2) Absent (1) Excused**

Kathy Spears asking Bill Holt if he had anything further.

Bill Holt stated we have developed information that Montgomery Co. is seriously considering going with New World CAD Software. Bill Holt recommends us getting with New World and making trips to go and look at New World in operation at some other locations. Bill Holt asked Hope if we can get in touch with New World that our board needs to go and talk with others that are using this software, without New World going with us. The county, we have set aside money for this, we are still having daily issues with Archonix. This is one thing that has been on the back burner.

David Thompson made a suggestion for Director, Hope Petersen to lead the charge on this, there are procedures that when you buy software concerning things it should do or not do. We want to make sure that we go about this properly and obtain a software that does the things that we need for it to do, whether it is New World or anybody else. Hope is the best person to check this out with field trips, etc. David is in favor of this. Bill Holt stated it is time to take the next step to go ahead.

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Kathy Spears congratulated Bill Holt for being President of the Sheriff's Association. She also congratulated the major of the Sheriff's Office.

Bill Holt wanted to compliment the board and the way they are doing business. We are moving in a direction that we have been talking about for years. Bill Holt said a **"thank you"** to Hope Petersen for working diligently with all departments under the 911 umbrella.

**Kathy Spears** stated that we have a signed Agreement, and are moving on.

911-Director, Hope Petersen reporting on At&t Tariff – (down in July- 2014 \$188.22)  
Comcast – is finally up and functioning now.

2014-2015 Budget - Hope Petersen presented this to the board going thru line items.

Hope explaining that there are some changes in line items this year.

**Note:** Hope stated that starting January 01, 2015 all At&t- Tariff and CLEC- Tariff will be mailed to the TECB and then we will receive from the TECB thru direct deposit. Hope explaining how the TECB will be sending revenue's to us during the 2014-2015 Budget year. Hope explaining how the dispatcher's salaries, benefits, office personnel and benefits, etc.

Motion by Nancy Johnson to approve the 2014-2015 Budget at this time. Motion was seconded by Gwen Martin.

**Roll Call Vote: (7) Yes (2) Absent (1) Excused**

#### **Addressing Office – Dee Dee Perry**

Dee Dee Perry explaining the issues still with New Hope Ln., Mr. Richard Kaul still very upset about us changing his address. Dee Dee stated she had several conversation's with Richard Kaul's attorney. Basically he is complaining about what the road sign says now and he wants it changed. Dee Dee stating Cathy Lowe, Addressing Coordinator said to turn this over to Clyde Richert our 911 attorney to handle.

Motion by David Thompson to turn this over to Clyde Richert to handle this issue. Motion seconded by Bill Holt.

**Roll Call Vote: (7) Yes (2) Absent (1) Excused**

**2014-09-05 Old Business**

N/A

**2014-09-06 New Business**

Bill Holt asked Hope to get the cost figured up for the 911 cost for the 911-Center going digital so we can make that budget amendment. If Hope already has it we need to make that motion so we can order our equipment and save money as well. Hope has a tentative figure from Jeff Perigo/Greer.

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Hope stated that Jeff Perigo said the figure she has now will probably go up. Hope stated the figure she has now is \$ 12,732.50, and it will be higher than that.

Bill Holt suggested the board going ahead an agreeing on not going over \$25,000.00 for the purchase of radios for here at the 911-Center. Bill Holt asked Hope to get with Jeff Perigo and get the equipment ordered and we can authorize payment next month.

**Next Meeting Date: October 21, 2014 (@ 9:00 a.m. same place)**

**Motion to adjourn by Nancy, seconded by Bill Holt.**

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Chairman, Kathy Spears

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Secretary, Gwen Martin

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911-Coordinator, Cathy Lowe

Ccl:cl

Cc: 911 Board Members  
911 Minutes Manual