

**Robertson County Emergency Communications District E-911
Board Minutes of July 15th, 2014**

2014-07-01 Call to Order

The regular scheduled 911 board meeting was called to order at 9:00 a.m. by the Chairman, Kathy Spears. Meeting was held at the Springfield-Robertson County ECC.

Roll Call – Board Members Present:

Bruce Dean, R. L. Douglas, Russell Gupton, Bill Holt, David Thompson, Kathy Spears.

Board Members Absent: Ron Gallagher, (no call) Nancy Johnson, (@ Orlinda City Audit) Gwen Martin, (Dr. Nashville)

Others Present: Jeff Perigo, Greer Communications; Kenny Hardaway, EMA; Chad Gregory, North Robertson Fire & Rescue; Michael Van Dyke, Sheriff’s Office; Robertson Black, ECC-IT Technician; Jimmy Hamill, SFD; Jason Pentecost, ECC-Supervisor; Rachel Tomlin, ECC-Tack; Hope Petersen, 911-Director; Cathy Lowe, 911-Coordinator.

2014-07-02 Minutes of June 17, 2014

The Chairman, Kathy Spears asked all board members to review the minutes at this time. Motion was made by Bill Holt to accept the minutes of June 17, 2014 as reviewed. Motion was seconded by Russell Gupton.

Roll Call Vote:	Dean – Yes	Douglas – Yes
	Gallagher- Absent	Gupton – Yes
	Hol- Yes	Johnson – Absent
	Martin- Absent	Thompson, Yes
	Spears – Yes	

Vote:	(6) Yes	(3) Absent	(3) Excused
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2014-07-03 Financial Statement

Chairman, Kathy Spears stated to the board that the Finance Office would be closing out the end of the 2013-2014 Budget year on July 18th, 2014. The 911 Board would have the **June 30th 2014** financial statement to review at the August 19th 2014 board meeting.

2014-07-04 Reports from Committees

Kathy Spears asked if anyone present had any updates from the Homeland Security meetings. David Thompson and Bill Holt mentioned the Training for Law Enforcement that would start July 22, 2014.

Public Safety Advisory Board – Bill Holt

Bill Holt updated the 911 board on the Digital Radios. He mentioned that the other departments within the county would need to be making adjustments to their budgets. Bill Holt stated we do not have to purchase P-25 radios. The Grant that Gerald Wakefield had applied for was not granted to Robertson County Fire and EMS.

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Bill Holt also mentioned that they were trying to figure out a formula, the county and city has been charging maintenance fees based on number of units active to pay on the maintenance grant. The contract that we have with Greer now, that contract will go away. The maintenance will go away, we will be responsible for our equipment, etc. car radios & portables. Now the only option to that is the county and city own all radio infrastructure, towers, antennas, buildings, generators, we will have to find away to keep that, Chief Thompson and Sheriff Holt will try to figure all that out, annual maintenance fee will go away but there will still be a fee In some type of MOU for all users, everyone on the system will have to pay a % this should be coming within the next 60 days per Bill Holt.

Bill Holt stated the process for changing the frequencies over to digital is moving fast.

911- Director, Hope Petersen

1. **TBI Audit** – Hope announced to the 911 board that RCECD-911 had a Great Audit. Hope mentioned there were some suggestions from the TBI Auditor.
2. **ECB Base Funding** – The TECB sent the Base Funding to all TN. Districts. (as of Feb. 2015 - \$808,842.00 for Robertson County) (and for 2014 it was \$706,054.96 for Robertson County)
3. **Digital NAWAS** – Installed for the digital upgrade.
4. **Bond Payment** – Hope suggested to the 911 Board that in 2016 we need to have the ECC Bond re-financed and make a balloon payment toward the principle. Hope will find out the total of principle and report at the August 2014 (911) board meeting. Hope will all also get in touch with Tom McAnulty with Stephens Inc. also.
5. **Staff Study Analysis** – Hope went thru power point with all recommendations for the 911 Board to consider. (Power point attached with minutes)

Bill Holt commending Hope on the great report she had presented to the 911 Board.

Note: Let the minutes reflect that at 9:50 a.m. Clyde Richert, 911 Attorney arrived at the 911 Board meeting.

David Thompson mentioned, while dispatch has been separated, there are still some issues in dispatch. David also commended Hope on all her accomplishments. Kathy Spears also mentioned what an outstanding job he has done on the Staff Analysis and also the daily operations of the ECC since May 01, 2014.

2014-07-05 Old Business

Kathy Spears acknowledged Clyde arriving, and asked if he had any comments for the 911 Board. Clyde suggested that the 911 Board establish a new pay scale for all RCECD-911 employees. Jerry Herman, White House City Manager asked about salaries, he stated that the 911 Board should initiate their own pay scale. David Thompson stated we need to get the funding formula initiated. Clyde stated at this time the County Commission is looking at the \$\$\$\$\$. Clyde mentioned if Hope would get all figures to him for all employees, converting as 911 employees with their pay staying as June 30, 2014.....Clyde is ready to go with the Inter-Local Agreement..... Clyde will draft the Inter-Local Agreement.

It was mentioned that Springfield City has their meeting tonight, July 15th, 2014. Clyde Richert mentioned that the County Commission will meet on July 21st, 2014..... Jerry Herman stated that White House City will meet July 17th, 2014.....

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2014-07-06 New Business
N/A

2014-07-07 Adjournment

Motion to adjourn by David Thompson. Motion seconded by Russell Gupton.....

Kathy Spears, Chairman

Gwen Martin, Secretary-Treasurer

Cathy C. Lowe
RCECD-911 Manager