

**Robertson County Emergency Communications District
911 Board Meeting- Minutes of May 20th, 2014**

2014-05-01 Call to Order

The regular scheduled meeting was called to order by the Chairman, Kathy Spears at 9:00 a.m. at the ECC located at 115-Pinnacle Dr.

Roll Call

911 Board Members Present: R.L. Douglas, Russell Gupton, Bill Holt, Nancy Johnson, Gwen Martin, David Thompson, Kathy Spears.....

911 Board Members Absent: Ron Gallagher, Bruce Dean

Others Present: Kenny Hardaway, EMA; Hope Petersen, 911-Director; Michael Van Dyke, Robert Black, Jeremy Sisk, Jimmy Hamill, Jason Pentecost, Jeff Perigo w/Greer Communications, Cathy Lowe.

2014-05-02 Recognize Visitors

2014-05-03 Minutes for April 15, 2014

The minutes for April 15, 2014 were reviewed by all board members present. Motion made by Bill Holt to accept the minutes as read. Motion was seconded by R. L. Douglas.

Roll Call Vote: 7-Yes 2- Absent 2-Excused

2014-05-04 Financial Statement

The Financial Statement presented for April 30th, 2014. Cathy Lowe again mentioned that the negative line items would be amended by June 30th, 2014. Motion was made by Russell Gupton to approve the April 30th, 2014 Financial Statement. Motion was seconded by Nancy Johnson.

Roll Call Vote: 7-Yes 2-Absent 2-Excused

2014-05-05 Reports from Committees

Kathy Spears –Chairman

1. **Homeland Security Update:** Bill Holt mentioned that the District 7 Region has \$186,000.00 he stated that it was also steadily decreasing. The District gave each county \$15,000.00-\$17,000.00 all of the funding will go thru EMA Director, R. L. Douglas.

David Thompson mentioned that on July 22, 23, 24, 2014 there will be a Traffic/Crowd/Home Management course at no cost. Cost covered by federal government.

NOTE: Let the minutes reflect that Mr. Ron Gallagher arrived at 9:15 a.m.

2. **At&t** – Cathy Lowe gave the report on the At&t tariff for March 2014. (\$17,540.62 on landlines)

- 3. VFIS-Letter on Lawsuit – RCECD/Jason W. Strange** – Cathy Lowe read letter from VFIS to all the board, indicating that no funds were paid out by RCECD-911.
- 4. Public Safety Advisory Board – Bill Holt** – Bill Holt said to let 911 Director, Hope Petersen go ahead with her report at this time.
- 5. 911 Director – Hope Petersen**
 - 1. Staff Study Analysis** – Hope reported she has had problems w/report gathering, CAD calls, calls for service, etc.
She is still working on more accurate number's she will also be breaking down the workload by hour. TBI should be getting stats to Hope today.
 - 2. Training EMD** – Hope states we are not meeting the TECB boards training requirements yet. She stated we need some standards for Dispatch.
 - 3. Hope Petersen** mentioned that the Public Safety Advisory Board has reviewed going to Digital Platform for radios.

Kathy Spears – commending Hope on all she has done within her first two weeks as 911 Director.
- 6. PSAB – Bill Holt** – Bill Holt mentioned “New World” Software. Archonix has been made aware that Robertson County ECD is looking for a new CAD vendor, at that time they stated they would get back in touch with us, but no one has.

Bill Holt – Discussing the migration to digital radios. Bill asked Jeff Perigo w/Greer to explain how other counties within the District 7 Region have migrated over to digital.

1st Step - Jeff Perigo stated we need to renew all FCC Licenses, and get them modified to digital operation.

2nd Step – Apply again with FCC to split channels. Jeff stated that **Phase I License** (all can be renewed for under \$3,000.00) also (all licenses that are in city or county names will be left in that name). Hope Petersen said that the 911 District can pay for all Licenses.

Bill Holt asked if this would interfere w/analog system now. Jeff Perigo stated no.

Hope Petersen asked for a figure for Phase II. Jeff stated that FCC will be working on that. David Thompson wants to see a break-down of the migration. Hope Petersen stated she had spoken with Jim Barnes, TECB and Lisa McIntosh, 911 Auditor. They stated that the (RCECD) could fund a loan to cover purchasing radios for the county fire departments, and have a contracts drawn up for payments.

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Bill Holt stated he and David Thompson will be meeting with Hope Petersen to move forward on the consolidated dispatch.

2014-05-06 Old Business

911 Director- Hope Petersen – Comcast - Jason made contact, now is waiting on At&t to run power supply, we are looking at June 1st to mid June for completion.

2014-05-07 New Business

N/A

2014-05-08 Adjournment

Motion made by Nancy Johnson to adjourn. Motion was seconded by Russell Gupton. Meeting adjourned.....

Kathy Spears, RCECD-Chairman

Gwen Martin, RCECD-Secretary

Cathy Lowe,
RCECD-911/Coordinator

Cl: ccl

Cc: (911) Minutes Manual
 911 Board Members