

**Robertson County Emergency Communications District
Minutes for November 19, 2013**

2013-11-01 Call to Order

Chairman, Kathy Spears called the regular scheduled meeting to order at 9:02 a.m. at the Communications Center located at 115 Pinnacle Dr.

Roll Call

Board Members Present: R.L. Douglas, Ron Gallagher, Bill Holt, Nancy Johnson, Gwen Martin, Kathy Spears, David Thompson.

Board Members Absent: Bruce Dean, (excused @ funeral) Russell Gupton, (excused in class)

Others Present: Lee An Smith, Michael Van Dyke, Jimmy Hamill, Elvis Wilson, Robert Black, Terry Hazard, w/CTAS, Cathy Lowe.

2013-11-02 Review Meeting Agenda

2013-11-03 Review Minutes

Kathy Spears asked all board members to review the October 22, 2013 board minutes. Motion was made Nancy Johnson to accept the October 2013 minutes as reviewed. Motion was seconded by Gwen Martin.

Roll Call Vote: Yes – 7 Absent – 2 Excused – 2

2013-11-04 Financial Statement

Kathy Spears suggesting all board members take time to review the October 31, 2013 Financial Statement. Cathy Lowe stated that the accountants had mentioned that for the past several months we have had to make monthly transfers from wireless checking to the regular checking, due to payroll and major expenses being paid out. Cathy Lowe asked the board members for a motion so that this could be transferred as soon as possible. Motion was made by Bill Holt to make the money transfer from Acct. #8273201–Wireless to Acct. #8246501-Regular Checking (a figure that would handle up to 3 months expenses). Motion was seconded by R.L. Douglas. **Note:** Also included in the motion was the acceptance of the October 31, 2013 Financial Statement.

Roll Call Vote: Yes – 7 Absent – 2 Excused – 2

2013-11-05 Reports from Committees

Homeland Security – David Thompson reported that there would be funding available for training in our area. David will keep the board updated.

At&t Report – July, August & September 2013 (gradually declining).

User Group – Bill Holt mentioned that the communications for the future will be moving forward within the next 1-2 years.

Interim Director, Jason Pentecost – Jason had several items to discuss

1. Greer Communications Invoice - \$4,560.00 (splitting phone lines)
(already approved by the board)
2. Comcast – Still working on site plan
3. Eaton – Maintenance on UPS – found tray of batteries that were bad, Cost \$1,885.00.
4. NAWAS Line- Jason stated that R.L. Douglas has already ordered the line. R.L. stated that the installation will be a while, they are starting in East TN, West, and Middle, we are looking at 6-8 months we should have an update.
5. TENA Board Meeting – November 13, 2013 Cathy Lowe & I attended the TENA board meeting, some discussion on the funding bill. Cathy Lowe stated to the board that no one knew when the figures or % would be added to the Senate Bill. Bill Holt suggested that he and David Thompson meet with Rep. Josh Evans and others to see where this bill is going.

Bill Holt asked about the AVL-Mapping. There are still issues in dispatch, they are being resolved. Robert Black stated that P.R. West, keeps close eye on this and if issue's arise he then notifies Rob to get issue resolved.

2013-11-06 Old Business

Kathy Spears introduced Terry Hazard with CTAS. Bill Holt stated that we need to get all papers to Clyde to overlook before final is drawn up. David Thompson also agreed, he stated we are shooting for a new 911 Director to be in place by February 01, 2014.....Kathy Spears asked to move the next 911 Board meeting to December 10, 2013 @ 9:00 a.m. *All agreed.* Bill Holt called Clyde he will be there also.

David Thompson mentioned talking with R.L. Douglas about Emergency Preparedness with the entire counties emergency, utility, etc., all need to be a part of this in the future. We need to know who will be available to help with disasters within the county. R.L. Douglas will be the project planner.

Kathy Spears announced that Elvis Wilson would be retiring the later part of this month. She read the retirement announcement from the City of Springfield and ask if all board members would attend if possible.

Motion to adjourn by Gwen Martin and seconded by Nancy Johnson.....

Next Meeting is December 10, 2013 @ 9:00 a.m. at the Communications Center

Kathy Spears, Chairman

Gwen Martin, Secretary

Cathy C. Lowe, 911-Coordinator

Cc: Minutes Manual