

Robertson County Emergency  
Communications District  
**Minutes - September 18, 2012**

**2012-09-01 Call to Order**

The regular scheduled meeting was called to order by the Chairman, Kathy Spears at 9:00 a.m. at the ECC location 115-Pinnacle Dr., Springfield, TN. 37172

**Roll Call**

**911 Board Present:** Bruce Dean, R.L. Douglas, Russell Gupton, Bill Holt, Nancy Johnson, Gwen Martin, Kathy Spears, David Thompson.

**911 Board Absent:** Ron Gallagher, (no call)

**Others Present:** Pat Brady, Michael Van Dyke, Elvis Wilson, Rob Black, Lee Ann Smith, Rich Hatfield, Clyde Richert, Atty. , Cathy Lowe.

**2012-09-02 Minutes for July 17, 2012**

Board members reviewing the minutes at this time. Bill Holt made the motion to approve the minutes of July 17, 2012 as read. Motion was seconded by Bruce Dean.

**Roll Call Vote: (8) – Yes (1) – Absent**

**2012-09-03 Financial Statements (June, July, August 2012)**

The board members reviewing the Financial Statements at this time for June, July and August of 2012. Motion was made by Russell Gupton to accept all three Statements as reviewed. The motion was seconded by Gwen Martin.

**Roll Call Vote: (8) – Yes (1) – Absent**

**2012-09-04 Other Reports**

**Kathy Spears asked Clyde Richert, Atty.** to speak to the board on present issues between the county and city.

In June of 2011 the RCECD-911 Board had me (Clyde Richert) make amendments to the E-911 Consolidated Emergency Communications Center Agreement. Clyde stated to the board that Robertson County was the first within the state to have a 911 facility with stand alone bonds. The RCECD-911 District would totally finance this facility with phone tariff revenue. The county and Springfield City would fund the dispatching personnel. All county employees were made city employees w/benefits. County reimburses city for their portion of employees. White House city was added in 2011. They were also made city employees and White House also reimburses Springfield for salaries. Clyde stated that the City of Springfield had been looking at run report's , and they feel they are paying more of the pay-roll amount. The county dispatchers have always dispatched for all the rural entities within the county whether fire, police, etc. Clyde stated that none of the rural departments are paying for dispatching services. Clyde also mentioned double taxation within cities. The City of Springfield has asked the County to pay approximately \$236,000.00 to cover the rest of the counties portion of the salary funding. Clyde stated that it has been discussed that the City of Springfield may pull out, and do their own dispatching, possibly White House to do the same. Clyde stated that physically all dispatchers would remain at the ECC, but they would have stations dedicated to the departments. There has been no reduction in the cost for the City of Springfield. Clyde also mentioned it has been discussed that the RCECD-911 District employ all dispatchers. Clyde has also talked with TECB concerning this issue. Clyde asked if anyone had any questions at this time.

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Reports con't.

1. At&t Report – June, July 2012 (steadily decreasing) Cathy Lowe also read e-mail from Lynn Questell, TECB concerning the decrease in At&t tariff revenue. The TECB is working with At&t to get more answers and will provide that info to us when available.
2. User Group – Bill Holt reporting that the user group met last week and that Brian Edwards with the Rescue Squad was present also. Bill Holt stated that the Rescue Squad has paid \$2,000.00 and they still owe \$2,226.00. Brian agreed to make a payment in October and November to get the rest paid off and it would definitely be resolved by December 01, 2012.

Brian was told that if a default happened in the future they would be off the radio trunking indefinitely. Billy Vogle, Fire Committee Chairman was also at the user group meeting and stated if it happens again that the Rescue Squad would be shut down and their fire territory would be given to other surrounding fire stations. Kathy Spears asked about the extra \$5,000.00 that each fire department would be receiving this year. Billy Vogle stated that the \$5,000.00 would be disbursed monthly to all fire departments.

**Director – Elvis Wilson** spoke concerning grant money that he is working on with the TECB and the User Group.

**Coordinator Cathy Lowe – Amendment Letters 2012-2013 Budget.** Cathy stated to the board that (2) letters had been sent to the finance office to make some Line Item corrections. Motion was made by Bruce Dean to accept the amendment corrections. Motion was seconded by R. L. Douglas.

**Roll Call Vote: (8) Yes (1) Absent (Letters attached with Minutes)**

**Coordinator- Cathy Lowe - Mapping,** Cathy stated to the board that we were definitely complying with all the requirements from the State OIR/GIS.

**Re-Addressing –** Cathy reported that we have re-addressed 39 roads within the county. This is a slow process, we measure the road in our office, but if there is a new construction that needs to be addressed, we have to go out to the property and add the point where the drive is located.

Letters are then mailed to the residents with the address correction. It is basically a 30 day process for each road. **Cathy Lowe** mentioned to the board that the GPS Unit that we received through Homeland Security several years ago has died. When there is a new structure that has to be addressed Dee Dee uses her personal cell phone to get the address point for the mapping. Cathy Lowe suggested to the board purchasing (2) phones, (1) for Dee Dee and (1) for myself, or get a new GPS device to do the new address points, fire hydrants, cemeteries, etc. David Thompson suggested getting pricing on both (cell phones, and GPS Unit) and decide which would be feasible for 911-Addressing.

#### **2012-09-05 Old Business**

1. Kathy Spears brought to the attention of the board, the issue of the Sales Tax that had been paid in the amount of \$43,228.04 (during the construction of the new ECC facility). Kathy mentioned that Clyde said this would be a long drawn out process, and the tax attorney's in Nashville would cost the district probably more than the amount of the sales tax. Kathy stated we need to make a final decision on whether to pursue or not pursue. Motion was made by Bill Holt to NOT pursue the Sales Tax issue any further, since it would cost the District more than had actually been paid on the sales tax. Motion was seconded by Bruce Dean.

**Roll Call Vote: (8) Yes (1) Absent**

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**2012-09-06      New Business**

**Kathy Spears** mentioned to the board that an Interest payment was due October 01, 2012 in the amount of \$60,233.25. Kathy Spears turned it over to Cathy Lowe to explain moving funds to make the payment. **Cathy Lowe** stated that as of 9-17-12 the 911-District had a balance of \$58,685.78 in the regular checking account. Cathy Lowe said that a CD was maturing on September 22, 2012 in the amount of \$52,592.52 that could be cashed to help with the payment, or transfer total amount of payment out of the Wireless Tariff checking account to make the payment. Ms. Gwen asked Cathy Lowe to check on CD rates, Cathy Lowe did this on 9-17-12 the highest rate was 1.0% at Farmers Bank. Motion was made by Nancy Johnson to cash in CD #61643 and put into Checking account # 0008246501 at Farmers and Merchants Bank to make the Interest payment in the amount of \$60,233.25. Motion was seconded by Bill Holt.

**Roll Call Vote:    (8) Yes      (1) Absent**

**Note:** After all business conducted Kathy Spears spoke concerning issues within the county and city governments. Kathy Spears speaking as a County Commissioner, she will not vote to pay anything to the city of Springfield. As Chairman of the 911 Board – attempts have been made to talk with several people concerning this matter. The County Commission agrees that the building belongs to RCECD-911. Kathy Spears mentioned coming together with a meeting of the minds. Kathy stated that as far as all the over time the county has offered to add dispatchers. Kathy Spears advised all board members to read over the Communications Agreement so that they all were familiar with the wording of the agreement. Kathy asked if anyone had any questions or concerns of any kind, and if so to please give her a call.

**Kathy Spears stated that we are on top of the situation.**

**Kathy Spears asked if we had a motion to adjourn. Motion to adjourn by Nancy Johnson. Motion seconded by Bruce Dean.**

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**Ms. Gwen Martin, Secretary**

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**Kathy Spears, Chairman**

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**Cathy C. Lowe, 911/Coordinator**