

**Robertson County Emergency  
Communications District Board  
Minutes – February 21, 2012**

**2012-02-01 Call to Order**

The regular scheduled meeting was called to order by the Chairman, Kathy Spears at 9:00 a.m. at the Springfield-Robertson County Emergency Communications Center.

**Roll Call**

**Board Members Present:** Bruce Dean, R.L. Douglas, Ron Gallagher, David Thompson, Gwen Martin, Matthew McLane, Kathy Spears.

**Board Members Absent:** Bill Holt, No Call; Nancy Johnson (excused-called at 8:15 a.m.)  
**Others Present:** Chief Joe Palmer, WHFD; Chief, Jerry Herman, WHPD; Michael Van Dyke, RCSO; Robert Black, IT; Jason Pentecost, ECC Supervisor; Elvis Wilson, ECC Director; Bubba Dorris, County Commissioner.

**2012-02-02 Recognize Visitors**

Chairman, Kathy Spears introduced Chief, David Thompson with SPD to all in attendance. Kathy also introduced Lisa McIntosh, 911 Auditor. She asked Lisa to present the 2011-Audit to the 911 Board. At this time Lisa McIntosh went through the 2011-Audit and asked if anyone had any questions. Lisa stated that there had been minor adjustments made. (A copy of the Audit-Finding is in the minute’s manual at the 911-Business Office.) Lisa also reminded the board members that a total of \$43,228.04 was paid in sales tax, during the time of construction of the new communications center. She also stated to the board that in trying to get the sales tax back would be and issue for the Attorney, Clyde Richert to handle. Lisa presented and invoice with the remainder of the charges for completing the Audit.

<b>Inv. #8544 Charges:</b>	Remainder of original contract	\$1,350.00
	Assistance with Fixed Assets	\$ 1,250.00
	Disorganized documents for	
	Communications Center	\$ <u>7,500.00</u>
	<b>Total for Invoice</b>	<b>\$10,100.00</b>

This invoice has been sent to the Comptroller’s Office for approval of payment. **Motion was made by Bruce Dean to accept the 2011-Audit as presented by Lisa McIntosh, Auditor and to pay the Invoice #8544 in the amount of \$10,100.00 when approved by the Comptroller. Motion was seconded by Ron Gallagher.**

**Roll Call Vote: (6) Yes (2) Absent (1) Excused  
(Chief, David Thompson cannot vote until he’s voted in at the county commission meeting on 2-27-2012.)**

**Bruce Dean** stated that we should contact Clyde Richert, Atty. to try to get the \$43,228.04 in sales tax back. Motion was made by Bruce Dean to have Cathy Lowe get all paperwork together on the sales tax that had been paid during the construction and get to Clyde Richert for him to handle. Motion was seconded by R. L. Douglas.

**Roll Call Vote: (6) Yes (2) Absent (1) Excused**

Chairman, **Kathy Spears** stated to the board members that the User Group was put in charge of the day to day construction of the new communications center.

**2012-02-03      Review Agenda**

**2012-02-04      Review Minutes**

Chairman, **Kathy Spears** asked all board members to review the minutes from January 17, 2012 board meeting. **Motion was made by Gwen Martin to accept the minutes as read. Motion was seconded by Matthew McLane.**

Roll Call Vote: (6) Yes      (2) Excused      (1) Excused

**2012-02-05      Review Financial Statement**

The Financial Statement being reviewed at this time. **Motion made by Bruce Dean to accept the Financial Statement for the month of January 31, 2012. Motion was seconded by Matt McLane.**

Roll Call Vote: (6) Yes      (2) Absent      (1) Excused

**2012-02-06      Reports from Committees**

1. **Homeland Security** – ECC, Director spoke concerning the Region 7 Homeland Security. The main mention was the radio towers located here in Robertson County. **Elvis Wilson** will attend the meeting this Wednesday to work on the Contingency Back-up plan for Robertson Co. with District 7.
2. **User Group** – Nothing at this time per **Jerry Herman** & **David Thompson**.
3. **At&t** – Letter to Robertson County (on Settlement Offer from At&t for T1 & PRI charges). **Motion was made by Bruce Dean to take all paperwork to Clyde and let him handle this issue with At&t. Motion was seconded by Gwen Martin.**

Roll Call Vote: (6) Yes      (2) Absent      (1) Excused

4. **White House Mapping** – **Cathy Lowe** explained that we have to have the Sumner Co. ESN-052 (for the city part of Sumner County) and that would enable us to have their mapping at our communications center. **Chief, Jerry Herman** will be attending the Sumner County City meeting in March 2012. He is requesting that the Chairman, **Kathy Spears** & ECC-Director, **Elvis Wilson** submit a letter stating exactly what they need in order to have the White House city streets at the Robertson County Emergency Communications Center. **Motion made by Ron Gallagher to get the letter done for Chief, Jerry Herman. Motion was seconded by Bruce Dean.**

**Elvis Wilson** and **Chief, David Thompson** spoke concerning the AVL & Mapping w/Archonix. **Elvis** spoke with Archonix and explained that we needed to have the mapping and 911-Business Office program completely done by mid June 2012. **Robert Black** stated the testing on the GEO will be next month. AVL still in developing time frame.

5. **Dumpster** - **Elvis Wilson** has copied the specs from Springfield Public Works. Several people have been by and looked at the site. **Elvis Wilson** is accepting quotes at this time.

**2012-02-07**      **Old Business**  
                    **N/A**

**2012-02-08**      **New Business**  
                    **N/A**

**Adjourn**   -   Motion was made by Bruce Dean to adjourn at this time at 10:30 a.m. Motion was seconded by R.L.      Douglas.

**Note: Michael Van Dyke took copy of meeting correspondence to Sheriff, Bill Holt.**

**Next Meeting:**      **March 20, 2012 at 9:00 a.m. (same place)**

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**Gwen Martin, Secretary**

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**Kathy Spears, Chairman**

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**Cathy Lowe, 911- Coordinator**

**GM:ccl**

**Cc:      Minutes Manual**  
            **911 Board Members**