

Robertson County Emergency
Communications District
Board minutes
January 17, 2012

2012-01-01 Call to Order

The Robertson County ECD Board meeting was called to order by the Chairman, Kathy Spears. The regular scheduled meeting was held at the ECC located at 115-Pinnacle Dr. at 9:00 a.m.

Roll Call

Board Members Present: Bruce Dean, Vice-Chairman; R.L. Douglas, Ron Gallagher, Bill Holt, Danny Johnson, Nancy Johnson, Gwen Martin, Secretary-Treasurer; Matthew McLane, Kathy Spear, Chairman.

(9) Present (all in attendance)

Others Present: Richard Hatfield, Michael Van Dyke, Robert Black, Jason Pentecost, Elvis Wilson, Maynor Schott, Lisa McIntosh, John Gillette, White House Capt. Mendeldorph, Cathy Lowe, 911-Coordinator.

2012-01-02 Review Agenda

2012-01-03 Recognize Visitors

Kathy Spears welcomed Lisa McIntosh & John Gillette, both with Gillette, Henderson & Co., C. P. A.

2012-01-04 Review Minutes

Kathy Spears asked all board members to review the minutes from the last meeting in November 15, 2011. Motion was made by Bill Holt to accept the minutes as read. Motion was seconded by Gwen Martin.

2012-01-05 Financial Statements

The financial statements for November & December 2011 are being reviewed at this time. Nancy Johnson made the motion to accept the November & December 2011 financial statements as presented by the Robertson County Finance Office. Motion was seconded by Gwen Martin.

Roll Call Vote: (9) Yes (0) No

2012-01-06 Reports form Committees

1. **Homeland Security** – No update at this time
2. **Maynor Schott** – User Group
Maynor Schott stated to the 911 board that the Net Clock had been installed and was up and working.
3. **XCAD-NCIC – Interface** (suggestion was made the User Group per Elvis Wilson, Director of the ECC to purchase this interface in the amount of **\$ 2,475.00**. Motion was made by Bill Holt to purchase the XCAD-NCIC Interface in the amount of \$2,475.00. Motion was seconded by Gwen Martin.

Roll Call Vote: (9) Yes (0) No

4. **AVL-Interface for Server** - The user group did not have an invoice at this time. But a motion by Matt McLane to purchase the AVL-Interface for the Server was made. Motion was seconded by R.L. Douglas.

Roll Call Vote: (9) Yes (0) No

5. **Robert Black** - Gave a report on the total of items that had been sold thru the Gov Deals account that we had set up last month. A total of around \$2,500.00 has been sold.
6. **Plumbing** – This issue is being resolved at this time.

7. **White House Radio System** – Officer Mendeldorph spoke for Jerry Herman – He stated that all had been given to the FCC back around November 11, 2011.....
8. **Maynor Schott** stated that the user group would meet with all emergency services in order to explain the District wide paging.
9. Elvis mentioned to the User Group about having the trees and landscaping mulched. Board members suggested calling Larry Richardson to see about getting this done for a reasonable price. Motion was made by Nancy Johnson to call Larry and get reasonable pricing. Motion was seconded by Bruce Dean.....
10. Maynor mentioned the Archonix – Invoice # 12-30077 in the amount of \$ 27,813.00 for XCAD-Springfield Paging Interface & XCAD& RMS Upgrade & XMAP & additional XCAD Seat. Cathy Lowe stated that this had already been paid. (beginning of January 2012).

2012-01-07 Old Business

2012-Audit – Presented by Lisa McIntosh & John Gillette

Lisa presented the issues to the 911 board for not having the audit completed at this time. She explained that they did not have enough documentation from all vendors to complete the audit. Board members were asking several questions at this time. Lisa stated that they were still some discrepancies. Lisa asked if there were any other invoices at this time to be produced. Lisa went after 911 meeting to the Springfield Fire Dept. to get more documentation to be reviewed, **if more documentation were not submitted**, then the District would have to file a Fraud Reporting form with either the Division of County Audit or Municipal Audit.

2012-01-08 New Business

N/A

Adjourn – Matt McLane made the motion, motion seconded by Nancy Johnson.....

Next Meeting will be: February 21, 2012 (same time and place)

Gwendolous Martin, Secretary

Kathy Spears, Chairman

Cathy Lowe, Coordinator/Mgr.